

King County Fire Protection District No. 27

Minutes

The Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on April 8, 2025, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith - via Teams
Commissioner Kristopher Belfield
Commissioner Lilly Hansen
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux - via Teams	FF Parker Dumas
Capt. Scott Fleming - via Teams	FF Kyle Patterson
Lt. Joe Springer	
Lt. Parker McKinnon – via Teams	
FF Noah Fleming	

BUSINESS FROM THE FLOOR:

Public Comment

Lt. Springer presented and read a letter to the Board requesting a proposal to contract for services with Eastside Fire & Rescue.

Local Board for Volunteer Firefighters Meeting

The Board convened into a Local Board for Volunteer Firefighters Meeting at 7:04 p.m. to discuss the Annual Pension Participation Certification. At 7:06 p.m. the Board convened back into the Regular meeting.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved the Minutes of the March 11, 2025 Regular Meeting.

MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the following expenses: Voucher No. 25079-25112 totaling \$90,945.24 and Payroll and EFT transactions totaling \$167,719.69. MOTION CARRIED.

FINANCIAL REPORTS:

2025 Budget and Bond Fund Report

The 2025 Expense Budget and Bond Fund Report were provided to the Board for review. Secretary Wall stated that the March tax revenue reports had not been received by the County and she will provide an updated budget when they are received. Chief Culp briefed on overtime costs due to the current vacancy and employees on paid family leave. He also noted that Salary and Benefits should see a related decrease.

STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Tying Guild - Meeting / Demonstration - 4/19/25 (8:00 am - 4:00 pm)
NW China Painters - Painting Demonstration Seminar - 6/11/25, 6/12/25 (8:00 am - 4:00 pm)
Approved

CORRESPONDENCE:

Public Disclosure Commission – F1 Statement Due 4/15/2025

The Commissioners were reminded that their F1 Statements were due April 15th.

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Snure Seminars:

4/25/25 - Creating and Managing Fire Service Employment Relationships

5/9/25 - Fire Service Employment Compensation and Benefits

Secretary Wall stated that she registered for the group rate and the links to the seminars are to be sent to the participants a week before and the day before the seminar.

King County Elections – Candidate Filing

Candidate filing begins May 6, 2025. Commissioner Belfield's position No. 2 is up for election this year.

Pierce County Fire Commissioners Association

4/12/25 - Formation & Administration of Regional Fire Authority Seminar

Chairman Meredith stated that this is free seminar and there is a zoom option.

CHIEF'S REPORT:

Alarms:

- For March 2025, the District responded to 42 aid calls, 13 medic calls, 13 Fire calls, and 6 service calls, for 74 calls. The year-to-date total is 235 compared to 251 in 2024.
- Turn-out times: March - The turn-out time standard was achieved on 41 of 69 calls, which was 59.4%. The 90 percentile turn-out time was 2:04.
- Redmond Fire went to four MIH calls.
- Eastside Fire answered three calls for which they were the closest unit, four calls while we were on other calls, and two while we were at training.
- Snoqualmie Fire answered two calls while we were on other calls.
- In March, we transported 16 patients to the hospital.

Volunteer Firefighters / E-Shift Program:

- 12 hours of E-Shift duty for March.

Career Staff:

- Congratulations to Probationary Firefighter Sittner and his wife for the birth of their daughter. She was premature by over a month. Tyler will be off for April and is expected to return May 2, 2025.
- Congratulations to Lieutenant McKinnon and his wife, who expect a baby boy in October.
- The applicant we were going to hire in April informed me he was taking another position in Kittitas County. While disappointed, DC LeDoux is putting together a plan to advertise with the National Testing Network (NTN). We will be advertising for qualified and unqualified applicants over the next 45-60 days to obtain a solid number of applicants to review. Depending on who we hire, we will determine which academy and timelines will be available before they are hired.
- Some members will conduct their annual Red Card pack tests within the next few weeks.

Training:

- The crews have started to cycle through their annual swiftwater training, with two shifts completing their refreshers last month.
- Lt. Springer and Bandy have expressed interest in being Swiftwater Techs again. We will look at when we could get them into a swiftwater course.
- DC LeDoux has completed his IFSAC Fire Officer 3 and finished testing today.
- The crews completed night ops MCOs with some of the other departments.
- We had a vehicle donated for extrication, and it was used on A-shift for training with P/FF Sittner to obtain some experience in extrication.

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Name	Hours per quarter	Average per month
Dane Brookshear	93.75	31.25
Greg Lussier	82.5	27.5
Joe Springer	96	32
Kyle Patterson	75.5	25.17
Marcus Noble	81.75	27.25
Noah Fleming	56	18.67
Parker Dumas	64.5	21.50
Parker McKinnon	69.25	23.08
Scott Fleming	108.5	36.17
Steve Bandy	85.5	28.5
Tanner Hillier	36.25	21.08
Tyler Sittner	81.25	27.08

Station/Equipment Projects:

- Tender 152 is still at the Shoreline Shops. The pump and gearbox had to be disassembled to complete some repairs. The unit should be completed this week.
- The roof repairs started on 04/02/2025 for the Aux Bay and around the hose tower.
- The crews are changing out some of the light bulbs with LED lights within the bays and office area.
- DC LeDoux called some Fire Sprinkler and Alarm companies to obtain price quotes to compare to our current vendor. After reviewing the quotes, we found that our current vendor is competitive and, in some aspects, provides a better price. I want to thank DC LeDoux for researching this item to ensure we get the best price.
- We are working on the purchase of two additional dry suits for swiftwater.
- Thank you to Firefighter Dumas for his continued organization of the workbench area by installing a tool organizer on the wall.
- The crews were able to clean out some of the debris from the outside drains.

Community Projects/Events:

- Spring is here, meaning the upcoming floating season will soon be here. The crews will once again start to maintain the life jacket stations to help ensure the public can access a loaner jacket if they are on the river. Captain Fleming is also working with the local Girl Scouts for another donation of life jackets.

UNFINISHED BUSINESS:

State Auditor's Office – District's 3-Year Audit (2021-2023)

Chairman Meredith stated that the Audit has concluded with the exit conference that occurred today. There were no findings and just a couple of policy recommendations for management. The Audit Reports are expected to be published in the next ten days.

Exempt Employees – Overtime Directive

Draft Policy 100.15 – Exempt Employee Special Assignment

Chief Culp provided two draft policies to the Board for review. Both policies would provide compensation for hours worked in excess of the exempt employee's regular schedule, if reimbursable by a third party. Version one allows for overtime to be paid at the one and half rate and version two allows for straight time to be paid. Chief Culp discussed policy examples of other agencies.

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Commissioner Hansen discussed the added workload, stress, and traveling away on assignments, she was in favor of allowing the overtime compensation at time and half, for these special assignments when it is reimbursable by a third party. Commissioner Belfield agreed and shared his thoughts for allowing overtime compensation for these special assignments.

Chairman Meredith stated that he was in support of providing additional compensation at the straight time rate of pay in version two because typically for an exempt position the rate of pay anticipates some additional time within their normal duties and even the straight time rate does include some premium. He thought that this would be most appropriate.

Commissioner Belfield stated that is a good point with the compensation for exempt employees generally being higher as a result of that expectation. After further discussion, the following motion was made.

Chairman Meredith made a Motion to approve Version two of Policy 100.15 - Exempt Employee Special Assignment as presented by Chief Culp. Commissioner Belfield provided a second to the Motion.

The Board voted to approve Version two of Policy 100.15 - Exempt Employee Special Assignment. Chairman Meredith and Commissioner Belfield in favor, Commissioner Hansen opposed.
MOTION CARRIED.

NEW BUSINESS:

Systems Design West Contract Amendment

Chief Culp briefed the Board on the Amendment which will allow the District to contract with Systems Design West for revenue enhancement services for the Ground Emergency Medical Transport (GEMT) program. They will work with Public Consulting Group (PCG) in processing the Districts application and paperwork. Chief Culp discussed the estimated Medicaid transports and reimbursement amounts that could be expected through the GEMT program. The processing fee is \$7,500 in the 1-60 trip category, and the District would not pay the fee until the revenues are received from the program. Further discussion ensued.

On the Motion of Chairman Meredith and a second by Commissioner Hansen the Board approved the Amendment to the Professional Services Agreement with Systems Design West and authorized Chief Culp to sign the Amendment. MOTION CARRIED.

Board of Commissioners Regular Monthly Meeting Time

Commissioner Hansen discussed changing the regular monthly meeting time. Earlier in the afternoon at 3:00 pm was suggested. After discussion, it was decided that this item will be added to the agenda for consideration next month.

OTHER:

Chairman Meredith shared that he would not be in attendance at the next meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 7:50 p.m.

Attest:

Melinda Wall
District Secretary

Chairman

Commissioner

Pending Signatures

Commissioner