

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 10, 2015 at Station No. 271 located at 4301- 334th PL SE in Fall City, Washington.

Chairman Hollis called the meeting to order at 7:02 p.m.

### Present:

Chairman Hollis  
Commissioner Hansen -via phone  
Chief Connor  
Secretary Evans

### In Attendance:

Lt. LeDoux  
FF Fleming

Commissioner Meredith - Absent and Excused

### BUSINESS FROM THE FLOOR:

Union Representative Change - Lt. LeDoux stated that after fifteen years as serving as the Local Union Representative he is handing over his duties as Vice President of Local 2878 to FF Fleming. He thanked the Board for their support in working together over the past fifteen years and he wished the same supportive alliance for FF Fleming moving forward.

### Local Board for Volunteer Firefighter Meeting

No business conducted.

### APPROVAL OF MINUTES:

On a Motion made by Chairman Hollis and a second by Commissioner Hansen the Board approved the minutes of the October 13, 2015 regular meeting and November 2, 2015 special meeting.  
Motion Carried.

### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund. Chief Connor stated that an account is being set up with Discovery Benefits to make the HRA contribution in accordance with the new contract. A voucher in the amount of \$4,750 to prefund the account for 2016 was processed and is presented tonight for approval. He also reported that an insurance claim of \$372.07 has been made to facilitate replacement of the windshield of A271, which was damaged while returning from a call on November 2, 2015.

On a Motion made by Chairman Hollis and a second by Commissioner Hansen, the Board approved the following expenses:

Voucher No. 21059 totaling \$4,750  
Voucher No. 21060 - 21097 totaling \$59,507.37  
Payroll and EFT transactions totaling \$116,898.53  
Motion Carried.

### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans stated that the GO Bond payment of \$155,288 and the interest only engine payment of \$10,142 are scheduled for distribution on December 1<sup>st</sup>.

### STATION USER AGREEMENTS:

### CORRESPONDENCE:

#### WFOA Recognition

Chairman Hollis was recognized by the WFOA for serving ten years as a Fire Commissioner. Chief Connor presented him with his ten year service pin and Certificate of Achievement from the WFOA.

### CHIEF'S REPORT:

#### Alarms

In October, the District responded to 44 BLS Aid calls, 11 ALS Aid calls, 10 Fire calls and 10 Service calls



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for a total of 75. The fiscal year total at the end of the month was 75 alarms, compared to 77 in the 2014 fiscal year.

The calendar year to date total at the end of the month was 713 alarms compared to 691 in 2014. The District requested mutual aid on 6 alarms of which we cancelled 2 times. The District provided mutual aid on 25 alarms of which we were cancelled 10 times.

The 01:30 turnout time standard was achieved on 34 of 59 calls which is 57.6%. The 90% turnout time was 02:06. Alarm Charts for the month were provided for review.

### **Annual Alarm Attendance Report**

Chief Connor reported that he did not complete the Alarm Attendance Report for the 2014 fiscal year, which is needed for preparation of the Volunteer Payroll. When the report is complete a series of vouchers will need to be processed in order to obtain checks for distribution at the annual banquet.

### **Volunteer Firefighters / E Shift Program**

The four new recruits are continuing to attend EMT class until the middle of December on Wednesday evenings and all day Saturday.

### **NORCOM**

Chief Connor reported that the regular monthly Governing Board meeting is scheduled for this Friday morning. A discussion will take place on the User Fee structure.

### **Employment Update**

Chief Connor reported that employee Brett Krache had terminated employment on November 3, 2015. A Conditional Offer of Employment has been made to one of our Volunteer Firefighters. The offer is conditioned of successful completion of a medical physical, psychological evaluation, and background investigation.

### **Shared Staffing**

No update at this time.

### **Executive Session**

Chief Connor requested that an executive session be held in accordance with RCW 42.30.110(1)(g) to discuss the performance of a public employee, and in accordance with RCW 42.30.140(4)(a) to discuss the Collective Bargaining Agreement.

### **UNFINISHED BUSINESS:**

#### **Engine Procurement**

Chief Connor reported that the new engine continues to be stored here. Installation of the inverter unit is essentially complete. The dealers shop supervisor is scheduled to be here on Thursday to address the list of items which require adjustment, repair or further work. Commissioner Hansen inquired to when the engine would be ready to go into service. Chief Connor stated that they needed to get the punch list items done prior to the District taking ownership of the engine and then training on the engine would begin.

#### **Harkleroad Annexation**

Chief Connor reported that the Notice of Intention had been filed with the Washington State Boundary Review for King County on October 21, 2015. The 45 day comment and filing period ends on December 6, 2015.

#### **2012-2014 State Audit**

Chief Connor reported that the exit conference was held at a special meeting held at 10:00 a.m. on Monday November 2, 2015.

#### **2016 Draft Budget**

Chief Connor stated that our tax levy resolutions are due at King County on or before December 4, 2015. A public hearing must be held prior to the adoption of the resolutions. Chief Connor requested that a meeting be scheduled to allow time for advertisement of the meeting. The Board scheduled a special meeting and public hearing to receive testimony on the 2016 budget for November 24, 2015 at 7:00 p.m.



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**NEW BUSINESS:**

**EXECUTIVE SESSION:**

The Board convened into a ten minute Executive Session at 7:30 p.m. to discuss the performance of an employee in accordance with RCW 42.30.110(g) and in accordance with RCW 42.30.140(4)(a) to discuss the Collective Bargaining Agreement. An additional 20 minutes was needed to continue the discussion. The Executive Session ended at 8:00 p.m. and the Board convened back into the regular meeting.

**OTHER:**

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:00 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner

[Signature]  
Commissioner

[Signature]  
Commissioner