

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on September 9, 2019 at the Fire Station located at 4301-334th PL SE in Fall City, Washington.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

see attached list

BUSINESS FROM THE FLOOR:

Public Comment Period:

Rick Reynolds commented about cost effective options being available to the District instead of asking our citizens to increase the M&O levy and pay more taxes. He commented that EFR could provide the services here for what the District is paying now and capital expenditures could be alleviated or delayed. He encouraged the Board to consider a contract with EFR.

Brandon Bothwell thanked the Board for moving the daytime staff to 24 hour shifts. He commented about improved employee morale and encouraged the Board to continue to have dialogue with outside agencies and look for some cost saving measures. He commented about the strong community support of the firefighters, and the concerns about increased taxes. He commented about closing the pay gap during the contract negotiations and making that a non-issue going forward.

Nancy Moore commented about the life vest program that was implemented and wanted to thank the individuals who did it.

John Reeves commented about Fall City providing more mutual aid then it receives and discussed his opinions on cost savings. He shared his accounts of Fall City providing aid to his family and thanked the firefighters for their continued community outreach.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second provided by Commissioner Hansen, the Board approved the Minutes of the August 12, 2019 regular meeting. Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Chairman Meredith and a second provided by Commissioner Hollis, the Board approved the following expenses: Voucher No. 22808-22839 totaling \$37,310.15 and Payroll and EFT transactions totaling \$119,669.01. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements. Chief Connor stated that the amendments to line items 17 and 56 approved at the last meeting have been incorporated into the budget.

STATION USER AGREEMENTS:

NW China Painters - Meetings, 1st Wednesdays of each Month, Sept - June, (9:00 am - 3:00 pm)
Painting Seminar - 4/30-5/2/19 (8:00 am - 4:00 pm) - Approved

4 Culture - Meeting, Wednesday 9/18/19 (12:00 - 3:30 pm) - Approved

CORRESPONDENCE:

Chief Clark 8/30/19 Letter – The letter regarding the community connection cards that had been littered in the community was briefly discussed.

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CHIEF'S REPORT:

Alarms

In August, the District responded to 36 BLS Aid calls, 14 ALS Aid calls, 12 Fire calls and 8 Service calls for a total of 70. The fiscal year to date total at the end of the month was 724 alarms, compared to 724 in the 2018 fiscal year. The calendar year to date total at the end of the year was 556 alarms compared to 528 in 2018. The District requested mutual aid on 9 alarms of which we cancelled 3 times. The District provided mutual aid on 24 alarms of which we were cancelled 6 times.

The 01:30 turnout time standard was achieved on 39 of 66 calls which is 59.1%. The 90% turnout time was 02:12. Alarm Charts for the month were provided for review.

3 Career Firefighters Assigned

Chief Connor reported that the shift schedule was modified and beginning on August 20, 2019 three Career Firefighters are scheduled for duty each day.

Volunteer Firefighters / E Shift Program

Two of the new recruits for 2019 recently began their EMT training.

NORCOM

Chief Connor reported that the NORCOM Governing Board meeting is scheduled for this Friday at 09:00.

Shared Staffing

We are continuing to schedule and complete Shared Staffing orientation training for 2019.

Exterior Painting

Chief Connor reported that Secretary Wall had contacted some painting companies to obtain quotes on painting of the exterior of the Fire Station. According to Attorney Snure because we had requested bids through the MRSC small works roster and did not receive any quotes, we are free to contract with any firm to accomplish the work. Chief Connor briefly discussed the two bids that were received and recommended working with the lowest bidder, \$26,600 plus tax, and to authorize Chairman Meredith to execute a contract for services. Discussion ensued about the qualifications of the company, the timeline to complete the project and the amount of the second bid which was \$48,000 plus tax.

Commissioner Hollis made a Motion to approve the work to go forward and authorize Chairman Meredith to execute a contract for services. A second was provided by Commissioner Hansen. Motion Carried

Sprinkler System

Chief Connor reported that a 4" dry sprinkler system pipe has been temporarily repaired, but ultimately requires replacement. The quote to replace the pipe is \$1,713 plus tax

Outboard Boat Motor Repairs

Chief Connor reported that the outboard boat motor is still not repaired correctly. We will work with the repair vendor to accurately diagnose and make repairs.

Zone 3 Training Consortium

A meeting with the Zone 3 Training Consortium has been set up and will occur next week on Tuesday afternoon. All three Officers were expected to attend.

Life Jacket Loan Station

Chief Connor reported that FF Fleming has been busy setting up a life jacket loan program. A loan station has been sited at the Department of Fish and Wildlife access point just downstream of Tokul Creek. The life jackets, and the loan and return stations are being funded through the IAFF Local 2878 benevolent fund which received a grant from the Snoqualmie Tribe.

Ambulance Service License

Chief Connor reported that the ambulance service license application was completed and sent to the State for issuance prior to the September 30, 2019 expiration. The licenses for the engines and aid cars have been issued and are good for two years.

Other Miscellaneous

Chief Connor reported the following miscellaneous items were recently completed or are in progress: Officer meetings are continuing on a monthly basis; The leaking dry sprinkler system valve was replaced late last month; The new server was received and some configuration has occurred but it will need to be



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taken back to the vendor for some additional configuration work, we will then be closer to being ready to migrate our files into a cloud based sharepoint site; After the server is in place, we will begin replacement of the workstations; The On Board Mobile gateways used on A152 and E152 will be at the end of their support life on 12/31/2020.

UNFINISHED BUSINESS:

Collective Bargaining Agreement

Chief Connor reported that a first meeting was held on August 21st. The next meeting is scheduled for tomorrow morning and another on September 17th. He indicated that additional information would be discussed in Executive Session.

Hiring Additional Career Firefighter

Chief Connor briefed the Board on available list from Public Safety Testing and the process of sorting through the potential candidates.

Financial Projections

Chief Connor reported that there have been no changes to the financial worksheet since the last meeting.

Chairman Meredith suggested canceling the tentative special meeting of 9/23 until the Board has some further progress on the collective bargaining agreement. The Board discussed further and concurred with keeping the 9/23 special meeting scheduled in order to review the progress of the collective bargaining negotiations and other items.

Performance Evaluation - Fire Chief

The Board to discuss Chief Connor's performance evaluation in Executive Session.

NEW BUSINESS:

EMS Core Services Grant

Chief Connor reported that the core services grant application was due last Thursday. He submitted the application to King County EMS for \$3,363 to be used toward the purchase of a power load system for the Aid Car. He requested that the Board authorize purchase of the power load system, the quote amount is \$25,910 including installation and tax.

After discussion, Chairman Meredith made a Motion to approve the acquisition and installation of the power load for the aid car, a second was provided by Commissioner Hansen. Motion Carried.

Annual Appreciation Banquet

Secretary Wall stated that she had tentatively reserved the Roadhouse for Sunday, December 8th this year due to the Thanksgiving holiday falling on the 28th. There was some concern that the Sunday date would be competing with a 5 pm Seahawks game; hosting the banquet on a Saturday was discussed. After further comments, Chairman Meredith asked to include this on the agenda for the 9/23 meeting.

Admin Policy 19-02 Social Media / Imagery Policy

Chief Connor reported that this policy was provided to the Board for review last month.

Admin Policy 19-03 Employment Policy for Non Uniform Administrative Support Personnel

Chief Connor reported that this policy was provided for review; it incorporates the changes made by the Board at the 8/12/19 meeting.

Chairman Meredith requested both policies be included on the agenda for the 9/23 meeting for further discussion and action.

OTHER:

EFR Briefing Document - EFR September 12, 2019 meeting.

Commissioner Hollis commented that he would expect to hear something from Chief Clark, maybe a request for a meeting. Chief Connor briefed the Board on the Finance and Administrative Committee topics that would be discussed at EFR's meeting on Thursday. Chief Connor stated that there may be a proposal set forth to set up a future meeting with the three agencies. He also indicated that Chief Clark had an interest in setting up a meeting with the EFR/FD27 Board Chairs and Fire Chiefs first to address some of the issues more directly. After discussion, Commissioner Hansen and Commissioner Hollis stated that they would attend the EFR meeting. A special meeting notice would be posted for 9/12/19.



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November 11, 2019 Regular Meeting / Veteran's Day Holiday

Secretary Wall discussed the conflict with the regular meeting in November falling on Veteran's Day. The statute states if a regular meeting falls on a legal holiday it should be rescheduled to the next business day. Chairman Meredith suggested rescheduling the meeting to November 18th.

At 7:45 p.m. a five minute break was taken to sign meeting documents.

EXECUTIVE SESSION:

The Board convened into a 15 minute Executive Session with Chief Connor at 7:50 p.m. in accordance with RCW 42.30.110(1)(g); to review the performance of a public employee; and RCW 42.30.140(4)(b); to plan the strategy or position to be taken by the governing body during the course of collective bargaining. At 8:05 p.m. an additional 15 minutes was requested to continue the discussion. At 8:20 p.m. and additional 15 minutes was requested to continue the discussion. At 8:35 p.m. the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:35 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Paul Meredith
Chairman

[Signature]
Commissioner

[Signature]
Commissioner

King County Fire Protection District No. 27
Board of Commissioners' Meeting

Attendee List – September 9, 2019

Lt. Patrick LeDoux
FF Steve Bandy
FF Jordan Jessen
FF Joshua Yancey
FF Shaun Baker
Robert Angrisano
Jay Bluher
Brandon Bothwell
Terri Divers
Noel Eby
Nora Hightower
Jane Krein
Nancy Moore
John Reeves
Rick Reynolds
George Robertson

*may not be a complete list