

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 14, 2021. Due to the COVID-19 Pandemic the meeting was held remotely with Online Video and Audio Conferencing.

Chairman Hollis called the meeting to order at 7:00 p.m.

Present:

Chairman Eric Hollis
Commissioner Lilly Hansen
Commissioner Daniel Meredith
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

Capt. Patrick LeDoux
Lt. Scott Fleming
FF Dane Brookshear
FF Parker McKinnon
Terri Divers
Dave Hart
George Robertson

BUSINESS FROM THE FLOOR:

Public Comment Period

No comments received.

APPROVAL OF MINUTES:

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the May 10, 2021 regular meeting. MOTION CARRIED.

WARRANTS:

The Board reviewed the various vouchers drawn on the Expense fund. Chief Culp reported that the SCBA equipment was received and included in the vouchers for payment. Secretary Wall reported that the November general election cost was posted this month.

On the Motion of Chairman Hollis and a second by Commissioner Meredith, the Board approved the following expenses: Vouchers No. 23544-23587 totaling \$213,566.22; Payroll and EFT Transactions totaling \$135,682.99. MOTION CARRIED.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements. Chief Culp stated that with recent and future purchases, the capital equipment line item is expected to go over budget by about \$70,000. He discussed moving funds from the reserve transfer line item to capital equipment. Discussion ensued and the Board concurred to revisit this at a later date.

Chief Culp thanked the Board for their support in getting the needed equipment and upgrades on the engines.

CORRESPONDENCE:

CHIEF'S REPORT

Alarms :

For May 2021, the District responded to 32 Aid calls, 17 Medic calls, 12 Fire Calls, and 4 Service calls for 65 total calls. The year-to-date total is 340 calls compared to 288 calls in 2020.

Turn-out Times: May 2021 – The turnout time standard was achieved on 44 of 65 calls which is 67.7%. The 90% turnout time was 1:49.

Volunteer Firefighters / E Shift Program:

- A volunteer meeting held on May 26 with all of the volunteers in attendance was extremely positive, and the amount of training that each of the volunteers is putting in is excellent.
- All of the volunteer members are going through to become Swiftwater operations certified. They have attended the classroom portion and will participate in the second section on June 16 and will have a third section in the water.
- Firefighter Belfield completed his Swiftwater tech recertification on June 10.

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- Some volunteers are also going through wildland training online and will complete the field day at the end of the month.
- Volunteers are also going through EVIP training and will start the process of driving the Aid-Car.
- 2021 Recruits – The recruits will be attending burns at the end of the month to complete their Firefighter training.
- Members also are completing Incident Command and Boater Education courses.

Career Staff:

- Each of the Swiftwater Techs has completed their recertification for the year. The training was conducted between Fall City, Snoqualmie, Eastside, and Bothell.
- The career staff that are not Swiftwater Techs will be going through the Swiftwater Operations Course until we can get them into a Tech Course. All members of the department will be trained in Swiftwater Operations or Tech after this month.
- Congratulations to Firefighters Dumas, Fleming, Lindberg, McKinnon, and Noble on their completion of the Pack Test. These five will be able to participate in Wildland Deployments.

Equipment Purchase:

- The SCBA units are here, and we are starting to train all members on their operation and use. So again, I want to thank the Board of Commissioners and the community for allowing us to complete this project. The crews are excited about the new equipment and the safety items that they have.
- The Extrication Equipment has been ordered and will be delivered within the next month. The extrication equipment we received from Snoqualmie is the primary set on Engine 152 due to the pump on the old set breaking.
- The equipment ordered for Engine 152 and Engine 252 is all delivered. We are still evaluating our hose and nozzles situation as the crews start on hose testing this month.
- The ordered Swiftwater equipment is slowly coming in to complete our tech and operation level gear upgrade.

Station Projects:

- The new bunkroom is moving forward. The door frame is installed and will be completed within the next week. Beds and equipment are on order, and we are waiting on the alarm company to finish the upgrade of the fire alarm system in the room. This room will be a great addition to allow if we have crews greater than five.

Records Management System

- The Emergency Reporting System is working great, and we have been able to enter in a lot of information in a short amount of time. We will continue to keep the Board of Commissioners posted on our successes.

75th Anniversary

- Secretary Wall reported on the advertisement of the 75th anniversary celebration, the itinerary of events for that day, (July 31, 11:00-3:00), including an extrication demonstration, a historical display, station tours, and a bounce house set up for the kids.

Chief Culp also reported that on August 1, the Fall City Community Association is sponsoring National Night Out at the Bernard Memorial Park and the District will probably be involved in some of those events.

Other- Outdoor Burning

- Chief Culp reported that the District's summer no burning moratorium for yard debris burning goes into effect tomorrow through September 30. He reported that the Fire Chief's Association was gearing up to do a presentation supporting a burn ban on recreational fires this summer.

Aid-Car

- The processing and build time if an Aid-Car was approved today is 300 days. Putting together a spec committee now and coming up with a set of specs would allow the Aid-Car to be ordered this year, and it would not be delivered until next year. Discussion ensued on the time needed for the spec process and when the potential delivery could be.



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UNFINISHED BUSINESS:

NEW BUSINESS:

Wa St. Auditors Office – Interagency Data Sharing Agreement

Secretary Wall reported that the agreement came about because of legislation this past session that created a centralized Cyber Security Department. There are new policies being established formalizing guidelines on how agencies share data. This agreement with the Auditor's Office addresses how we share category three information (confidential data) with them. After discussion Commissioner Meredith suggested that the agreement should be sent to Attorney Snure for review and authorization to execute the agreement after review could be done.

Commissioner Meredith made a Motion to authorize Chief Culp to execute the agreement assuming there are no adverse comments that come back from Attorney Snure. Commissioner Hansen provided a second. MOTION CARRIED.

IAFF Local 2878 – Letter of Agreement

Executive Session: The Board convened into a twenty minute Executive Session at 7:35 p.m. to discuss the Letter of Agreement in accordance with RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement and, RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

At 7:55 p.m. an additional ten minutes was needed to continue the discussion. At 8:05 p.m. the Board convened back into the regular meeting.

Commissioner Meredith stated that the Letter of Agreement addresses the current Acting Captain position which was intended to rotate through the current Lieutenants. The proposal and the Chief's recommendation to the Board, rather than have a rotational process, that we split the premium for that position across the three Lieutenants, they would each take on additional job duties, that would be unique for each of them. A Captains position would still be maintained and if a vacancy occurred then that position would be filled when at least two of our internal candidates are qualified to test for that position. The letter of agreement still retains all of the other attributes of the prior letter of agreement.

Chairman Hollis asked, if a minimum of two internal candidates need to be qualified for testing for the Captains position, would this be open for external candidates as well. Chief Culp replied that its only internal candidates. Chairman Hollis stated he had some reservations with this provision, though he would support the LOA.

Commissioner Meredith Moved to authorize the Letter of Agreement regarding the change of the Acting Captain position as an amendment to the December 2020 Letter of Agreement. A second was provided by Commissioner Hansen. MOTION CARRIED.

OTHER:

Chief Culp reminded the Board that he would be at the National Fire Academy from June 21- July 2.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:10 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

[Signature]
Chairman

[Signature]
Commissioner

[Signature]
Commissioner