

King County Fire Protection District No. 27

Minutes

The Regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 14, 2023, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:02 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux
Captain Scott Fleming – Teams
Dave Hart

Commissioner Kristopher Belfield – Absent and Excused

BUSINESS FROM THE FLOOR:

Dave Hart commented on financing the next engine over ten years.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the October 11, 2023 Regular meeting and October 26, 2023 Special meeting.
MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment. He discussed the MIH invoice with Redmond and the expected reimbursement that we will receive from KC EMS to cover the MIH expenses.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 24513-24546 totaling \$98,220.99 and Payroll and EFT transactions totaling \$164,440.98. MOTION CARRIED.

FINANCIAL REPORTS:

2023 Budget and Bond Fund Report

The Board reviewed the Monthly Budget, Bond Report and Financial Statements.

STATION USER AGREEMENTS:

CORRESPONDENCE:

Eastside Fire and Rescue – Canceling Apparatus Maintenance Contract

Chief Culp discussed Eastside's letter notifying us that they will be cancelling the Apparatus Maintenance Contract with the District effective July 1, 2024. Chief Culp discussed the impacts that this may have on the District and that DC LeDoux is actively looking for other agencies that we could contract with.

CHIEF'S REPORT:

Alarms:

- For October 2023, the District responded to 34 Aid calls, 11 Medic calls, 13 Fire calls, and nine service calls for 67 total calls. The year-to-date total is 759 compared to 848 in 2022.
- Turn-out times: October – The turn-out time standard was achieved on 28 of 65 calls, which was 43.1%. The 90 percentile turn-out time was 2:28
- One call was an MIH call handled by Redmond Fire.
- Three of our calls were handled by Eastside Fire Rescue due to us on other calls.



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Volunteer Firefighters / E-Shift Program:

- The volunteers completed 224 hours of E-Shift duty for October.
- Firefighter Connor Portugal has a conditional offer with Puget Sound Fire and will leave in December once he has a final offer.
- I want to thank Firefighter David Geller for helping me with some of our IT concerns within the station.

Career Staff:

- Firefighter Lussier was brought in for a few days to help complete our annual reporting, which has not been completed since 2018.
- Firefighter Hillier returned from FMLA after the birth of his son on September 28th.
- Firefighter Lussier went to Kirkland Fire on November 7 to assist in promotional testing.
- We have pulled a list from PST for the hiring of our next firefighter. We will also be looking at some alternative lists to ensure that we have a larger pool of candidates.
- New 2024 schedule has been sent out to the Career Firefighters. With the passage of Proposition One, Firefighter Parker McKinnon will be promoted to Lieutenant at the beginning of the year.
- Chief Culp reported that due to Eastside Fire and Rescue contracting with Mercer Island, Local 2878 will be changing their Local # to Mercer Island's Local #1762. It's tradition when two Locals merge that they take the lower number. A memorandum of agreement will be drafted and presented to the Board at the next meeting.

Training:

- Firefighter McKinnon, Captain Fleming, and I attended a UL/NIST presentation at SKCFTC last month. The firefighter safety and ventilation tactics presentation was an outstanding professional development opportunity.
- Career and Volunteer staff are in their final quarter of the year under the SKCFTC. Being a part of the consortium has been a significant continued boost to our personnel in being highly trained.
- Captain Fleming, Firefighter Fleming, and Noble will attend the Pump Academy in Renton from November 27 to December 8. We will have sent 10 of the 12 field staff to the pump academy this year, under the AFG grant.
- DC LeDoux attended an Emergency Management Prepared Meeting for pairing plans county-wide on flood events, Firewise, WUI, or major responses within King County.
- Firefighters Fleming and Dumas will be attending a wildland engine boss class in December.

Station/Equipment Projects:

- The North Training Room ceiling has been completed.
- The Engine Committee is continuing to look at the specs for a new engine.
- I want to thank Firefighter Lussier and DC LeDoux for completing the 2018-2022 Annual Reports.
- The new door locks are being installed on doors within the station.
- After our last septic inspection, we will need to have the drain field evaluated since the amount of water has dropped from 60 to 20 gallons a minute.
- The boat and motor went to be serviced. The boat had two holes in it and needed to be repaired. The motor went in for annual preventive maintenance.
- The new Aid-Car has minor damage to one of the compartment doors while pulling out of the station. We are looking at options for the repair.
- We are implementing a scheduling system called FireTrex that will modernize our scheduling system and allow us to track changes within our schedules through an online platform. Snoqualmie, Eastside, and several other departments throughout Zone 1 are under this platform. I want to thank DC Ledoux for his work in helping to populate this program. The cost will be \$70.00 per month and will be able to include the volunteers and administrative staff.



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- We received notice from Eastside Fire and Rescue that they are canceling our maintenance contract as of July 1, 2024. They are canceling contracts with any outside agencies they are working with due to the growth within their department. DC Ledoux and I are looking at different options from other departments or vendors. We may have an increase in the cost per hour for maintenance.
- Chief Culp reported that he will present a resolution at the next meeting on obsolete equipment and it will include the 1999 Aid-Car. He discussed a few options for advertising the Aid-Car.

Zone-1/County:

- We are working with Zone 1 to reprogram all radios for their first update since we received them. The setup of the radio channels was completed several years ago and does not meet our current needs.
- Approved the Zone 1 response plans except for technical rescue. This helps standardize Zone 1 on different types of calls.

Community Involvement:

- I want to thank all the crews that conducted Fire Prevention at the Elementary School last month. It was a very successful presentation to the kids, and I want to thank C-Shift for putting the presentation together.
- We had another successful Halloween event at this station, in which we gave out 350 glow sticks, candy, and hot cider to the kids and parents who came to the station.
- We are working with the Fall City Community Association on the Fall City Festival of Lights on December 2nd at 6:00 p.m.

UNFINISHED BUSINESS:

2023 Ballot Measure

The Board discussed the District's ballot measure which was currently passing with about 51.5% approval.

2024 Draft Budget

The final Tax Levy Limitations Worksheet from the Assessor's Office was provided to the Board. The maximum allowable levy amount was listed at \$2,917,078 which increased by \$27,723 from the previous worksheet. Overall the District's total assessed values declined about 13.97% percent from last year. Secretary Wall stated that once the election is certified she would update the tax revenues on the budget and revisit a couple of the expense line items, specifically the overtime and vehicle maintenance.

Chairman Meredith stated that we have our Budget Hearing scheduled for November 28th at 7:00 p.m. Secretary Wall reported that the legal notice for the Public Hearing is scheduled to be published and we will have our two tax resolutions and the budget allocation resolution for NORCOM presented at the special meeting for approval. The election will also be certified on November 28th.

NEW BUSINESS:

OTHER:

Chief Culp reported that preparations were underway for Operation Santa and the Holiday engine.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 7:52 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Carol Meredith
Chairman

Dolly J. J.
Commissioner

Kristina Beltrami
Commissioner

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