

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 8, 2017 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington, 98024.

Chairperson Hansen called the meeting to order at 7:03 p.m.

Present:

Chairperson Hansen
Commissioner Hollis
Commissioner Meredith
Chief Connor
Secretary Evans

In Attendance:

Lt. LeDoux
FF Fleming
FF Yancey

BUSINESS FROM THE FLOOR:

FF Fleming thanked the Board for hosting the round-table meeting back in June. He thought the discussions were good and looked forward to continued dialogue.

APPROVAL OF MINUTES:

On the Motion of Commissioner Hollis and a second by Chairperson Hansen the Board approved the minutes of the July 11, 2017 regular meeting.

Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Commissioner Meredith and a second by Commissioner Hollis the Board approved the following expenses: Voucher No's. 21860 - 21900 totaling \$35,234.37 and Payroll and EFT's totaling \$121,823.39. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Secretary Evans stated that the July tax revenue reports had not been received by the County.

STATION USER AGREEMENTS:

Ames Lake Water Association – Annual Meeting, September 19, 2017, 6:30 – 8:30 p.m.

Approved

CORRESPONDENCE:

The WFCA Annual Conference is scheduled for October 26-28th and the Snure seminar would be on October 25th. Commissioner Hollis was interested in attending.

CHIEF'S REPORT:

KC Commissioner Meeting

Chief Connor reported that he had attended the KC Commissioners meeting last month. Hazel Gantz from the Assessor's Office was the keynote speaker. She discussed the school funding legislation and the levy transfer from the local school levies to the state funded levy. For 2018 the state school levy will increase \$0.82 per thousand. The County is anticipating 10-12% growth in the 2017 assessed values (AV) which is good for reducing the levy rate down. Chief Connor shared his concern that when the AV starts to moderate or decline the District will need to pay close attention to the levy rates and any future pro-rationing of these rates.

Alarms

Chief Connor reported that the alarm activity data for June and July would be updated and sent to the Board when review was completed.

Volunteer Firefighters / E Shift Program

One Volunteer recently resigned. Three 2017 recruits and one from 2016 have applied for entry into the fall EMT class. The pre-test is scheduled for August 30th.

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NORCOM

Chief Connor reported that the NORCOM Governing Board meeting was scheduled to occur this coming Friday morning. NORCOM Governing Board meetings have been re-located to the Kirkland Police Headquarter building due to the East Link light rail extension project and its impact at Bellevue City Hall. He also reported that an RFP for a facility study was being sought after. There are opinions that NORCOM could save some money by considering other facility options.

Shared Staffing

Shared Staffing re-orientation training of our personnel is complete with the exception of one person who will need initial orientation. Personnel swaps are continuing to be used to facilitate the training of other agency personnel.

Cooperative Operation Exploration

There has not been much recent activity to report. Later this month, the agencies will be conducting a Swift Water rescue class utilizing an instructor from Snoqualmie.

At 7:20 p.m. the on-duty crew left the meeting for an alarm.

King County Land Acquisition Strategy & Community Engagement

Chief Connor attended the fourth meeting of a Stakeholder Group of interested Fall City parties on August 2, 2017 here at the Fire Station. The meetings have been organized by King County and the purpose is to advise the community of its future land acquisition strategy and plans in the Fall City area. Land Acquisition by King County under this plan is generally to facilitate; flood reduction, salmon recovery, or recreational uses. The next meeting is scheduled in early September. Chief Connor reported that the County has identified property along the rivers and other potential open spaces that they would like to secure in their 30 year plan. He further stated that any of the acquired properties would be taken off the tax roll resulting in some lost revenue for the District.

Vehicle Replacement

Chief Connor reported that the replacement for the 1994 Chevrolet pickup truck has been ordered. It is expected to be delivered later this year. When the vehicle arrives we will need to facilitate installation of emergency lighting and communications equipment. The replacement budget amount is now \$50,000. Commissioner Meredith asked Chief Connor if he had any future cost estimates of converting the truck to a brush truck. Chief Connor replied that a full on brush truck would be better suited on a flatbed. He further conveyed that the option to purchase a slip in pump unit for this vehicle could be done. Further discussion on the use of the slip in unit was discussed. Commissioner Meredith asked if those cost estimates for up fitting the truck with the pump unit could be provided at the next meeting.

Fire District 10

Chief Connor reported that he had been contacted by Chief Clark from Eastside Fire & Rescue. He stated that for longer term planning and viability purposes, Fire District 10 was interested in consolidating with other agencies. Chief Connor stated that the Klahanie annexation is driving some of this and has impacted District 10's service area. District 10 had formed an RFA planning committee with Fire District 38 and submitted a ballot measure to voters on two occasions. They are looking at other options now and had prepared some preliminary financial data which indicated that there may be some cost savings in consolidation. They are inquiring if there is any serious interest in exploring further with our District. Chief Connor stated that the savings for our District appear to be in our administrative cost being spread out into all of the cost centers. Commissioner Meredith conveyed that it's always good to look at, although with the past studies it seems counterintuitive. He suggested that the Board should review the financial data that they have at the next meeting. The fire benefit charge that District 10 uses was also briefly discussed.

Spartan Engine Damage

On June 25th while returning from a call, the Spartan Engine was sideswiped by another vehicle on I 90. There were no injuries to our personnel or in the other vehicle. Our insurance was contacted, a claim was initiated, and repairs have been completed by Heiser Body Co. It appears that the other driver was at fault and will be responsible for the damages, totaling \$3,067.52. Our insurance will be reimbursing this amount less our \$1,000 deductible. After the responsible party pays, our insurance will reimburse the deductible amount.

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Wildland Fire Deployment

One employee deployed with the Duvall brush unit on June 27th, the unit was assigned to two different fires and a personnel swap occurred during the deployment. The unit demobilized and returned on July 6th.

Tokul Fire

On the evening of July 14th a wildland fire was spotted and reported in the Tokul area NE of Fall City. The fire was reported to DNR. On July 15th our water tender was assigned to the fire on a daily basis for five consecutive days until it was released on the evening of July 19th.

Executive Session

Chief Connor requested that an Executive Session be held at the end of the meeting in accordance with RCW 42.30.110(1)(g) to review the performance of a public employee.

UNFINISHED BUSINESS:

Employee/Member Survey – Key Issues:

SRT Program and Annual Live Fire Training -

Commissioner Hollis conveyed that at the round table discussion there were concerns that the current number of certified swift water techs was not adequate for the inherent risks that we have from the river. Live fire training on an annual basis was also desired by the employees. Chief Connor discussed the live fire training requirements that are required every three years. He stated that we have three of our employees who are certified instructors. We have also been working with Snoqualmie and Duvall instructors in this capacity. Commissioner Meredith stated that we need to make those training opportunities available to our employees. The discussion turned back to the District's swift water capabilities. Chief Connor discussed the inadequacy of the boat during times of low river flow, and that other tools may be necessary. He further stated that Snoqualmie has been using a kayak and this may work for us as well. Commissioner Meredith stated that our water rescue capability needs to be a high priority along with providing the opportunities for training. If other tools are needed such as a kayak then we should purchasing those tools.

Dedicated Dayshift Training Officer -

The Board discussed the idea of having a dedicated dayshift training officer. Commissioner Meredith requested that an analysis of what that cost would be. Commissioner Hollis stated that they had heard a lot of positive comments that this would bring; such as better communications between the three shifts, training and procedural alignment. Chief Connor reminded the Board that this is a labor issue and would be a significant impact.

Officer Meetings -

Chairperson Hansen stated that communications was a theme that kept coming up in the survey. She recommended that the Officer meetings should be scheduled monthly or at least quarterly. Chief Connor agreed.

Other Revenue Sources -

Recovering costs from MVA's and charging transport fees was briefly discussed as additional revenue sources.

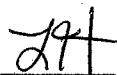
Policy & Procedures Manual -

The Board discussed updating the policy and procedures manual to ensure the latest standards are included and to align the shifts so that they are all following the correct guidelines and procedures.

Fall City Day – FF Pancake Breakfast Committee -

Chairperson Hansen stated that FF Rose had sent an email out about forming the committee. Chief Connor conveyed that the Firefighters will need to apply for the 501-C3 nonprofit organization status. The events and fundraisers that they do will be separate from the District. Chief Connor stated that other than flipping some pancakes the Commissioners, Fire Chief, and District Secretary should not be co-mingled with the nonprofit association. Additionally if they do not have their 501-C3 nonprofit status their fundraising events should not occur at the fire station.

The Board scheduled a special meeting on August 24th at 10:00 a.m. The following items to be included on the agenda: District 10 Financial Data, River Equipment, Brush Truck Slip in Pump Unit, Performance Evaluations.



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Appreciation Banquet

Secretary Evans reported on the cost of holding the banquet at the TPC on a Saturday. She stated that the cost would be discounted if we do it on a Sunday. The Board conveyed their preference to host the banquet on Saturday. Secretary Evans stated that she will secure the date with the Roadhouse.

EXECUTIVE SESSION:

The Board went into an Executive Session with Chief Connor at 8:57 p.m. in accordance with RCW 42.30.110(1)(g) to review the performance of a public employee. At 9:10 p.m. Chief Connor left the Executive Session.

Performance Evaluations

The Board continued their Executive Session in accordance with RCW 42.30.110(1)(g). At 9:20 p.m. the Board closed the Executive Session and opened the regular meeting.

NEW BUSINESS:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 9:20 p.m.

Attest:

Melinda Evans
Board Secretary

Melinda Evans

[Signature]

Commissioner

[Signature]

Commissioner

[Signature]

Commissioner

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