

King County Fire Protection District No. 27

Minutes

The Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on February 11, 2025, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith - via Teams
Commissioner Kristopher Belfield
Commissioner Lilly Hansen
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux
Cpt. Scott Fleming
FF Noah Fleming
FF Kyle Patterson
FF Tanner Hillier
Dave Hart
Kevin Little

BUSINESS FROM THE FLOOR:

Public Comment - None

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the January 14, 2025 Regular Meeting and February 7, 2025 Special Meeting.
MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment.

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved the following expenses: Voucher No. 25008-25043 totaling \$99,386.03 and Payroll and EFT transactions totaling \$226,727.35. MOTION CARRIED.

FINANCIAL REPORTS:

2025 Budget and Bond Fund Report

The 2025 Expense Budget and Bond Fund Report were provided to the Board for review and discussion. Chief Culp discussed overtime costs; the California mobilization occurred in January and the District will be reimbursed for those costs. The District also incurred costs due to disability leave and there is some PFMLA leave scheduled to occur over the next few months.

STATION USER AGREEMENTS:

Cascade Soccer – Meeting – 2/3/25 (6:00 pm – 7:30 pm)
Spring Glen HOA – Meeting – 2/6/25 (7:00 pm – 9:00 pm)
NW Atlantic Salmon Fly Tying Guild – Meeting – 2/15/25 (8:00 am – 4:00 pm)
Agreements were approved.

CORRESPONDENCE:

Fall City Elementary PTSA – Birthday Party Request

The Board approved the request to host a birthday party at the fire station for their fundraiser.

CHIEF'S REPORT:

Alarms:

- For January 2025, the District responded to 43 aid calls, 10 medic calls, 18 Fire calls, and four service calls, for 75 calls. The year-to-date total is 75, compared to 92 in 2024.
- Turn-out times: January – The turn-out time standard was achieved on 37 of 71 calls, which was 52.1%. The 90 percentile turn-out time was 2:16.



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- Eastside Fire answered two Aid Calls, one while we were on another Aid-Call, and B-181 stopped at an MVC with no injuries.
- In January, we transported 24 patients to the hospital.

Volunteer Firefighters / E-Shift Program:

- The volunteers completed 24 hours of E-Shift duty for January
- Fire Corps program – Policy on the Fire Corps has been created. We have permission to use the Fire Corps logo from the National Volunteer Fire Council. We have created an application and are now ready to advertise for membership in the Fire Corps. We aim to start small and hope to build up the membership as time goes on as we become established.

Career Staff:

- Captain Fleming and Firefighter Dumas returned from California on January 25.
- DC LeDoux returned from California on January 26.
- I want to thank the career staff that provided backfill while E252 was in California.
- We have offered a conditional offer that has been accepted, and that candidate is going through the background, health, and psychological clearances. We will get him measured for uniforms and gear so that everything is ready when he starts. He will attend the Washington State Fire Academy in May and graduate in July. We plan to start him in mid-April before the academy.

Training:

- The crews were able to complete night operation MCO drills.
- The officers and acting officers are going through the CBT Instructor workshop that King County EMS presents.
- The shifts have completed Fire Ground Survival MCOs at Station 31.
- The shifts will also complete Scenes of Violence MCOs and live fire within the next month.
- Lieutenant Springer and Firefighter Noble will be completing Command Procedures in Kent at the end of the month.
- Captain Fleming will attend the S230/S231 Wildland Engine Boss Course on March 3-7.

Station/Equipment Projects:

- Engine 252 is at the Shoreline Shops for a post-deployment checkup and fixing some issues that have been identified from the deployment.
- Aid-252, Engine 152, Aid 152 and Tender 152 will be cycled through the Shoreline Shops after the completion of Engine 252.
- The SCBA Compressor was serviced by LN Curtis this month.
- Our Hurst Cutters will be going off for warranty work. The crews noticed that the cutters were not working properly. LN Curtis will be providing a loaner cutter unit.

Community Projects/Events:

- I will be attending KC Search and Rescue Association's 60th Anniversary Event on February 13. I am working with KCSAR on a continued relationship with the District on future training opportunities.

Union President Correspondence:

- Chief Culp briefed the Board on the email correspondence regarding the engagement of the Union President and Vice President for all matters of collective bargaining and the Memorandum of Understanding (MOU) that was received from the Union President addressing Labor Management meetings and modifying the number of representatives at those meetings.



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- Chief Culp stated that he would like to address the issue with a Letter of Agreement (LOA) because it changes the language of the contract and would be presented to the Board for approval. After discussion, it was decided that this would be added to the agenda for the March regular meeting as an LOA and if needed the Labor/Management meeting could be re-scheduled for a later date.

Other:

- Commissioner Hansen inquired if E252 had gone through a post-maintenance check out when it left California. Chief Culp stated that they do a maintenance check, though it is our standard practice to send our vehicles to the shop for post-deployment maintenance.

UNFINISHED BUSINESS:

State Auditor's Office – District's 3-Year Audit (2021-2023)

Chairman Meredith stated that last Friday at the Special meeting the Auditors were in attendance and conducted their entrance conference. Secretary Wall stated that they had indicated that the financial portion of the audit was nearly complete. The Auditor will be at the station tomorrow to inspect records and review items with the Chief and her. The Auditor's exit conference was expected to occur in mid-March.

New Engine Purchase

Chairman Meredith stated that last month the Board took action on the purchase and finance contracts and the down payment for the engine was paid. Chief Culp provided an update and noted that the build out is expected to take 32-38 months with an expected completion date in March of 2028.

Policy Review:

100.8.1 – Revised Credit Card Policy

100.8.2 – Draft Electronic Funds Transfer Policy

100.10.1 – Draft Fire Corp Policy

Chief Culp reported that there were no changes to the Credit Card policy or Fire Corp policy from the previous version and he recommended approval. The Electronic Funds Transfer policy needs additional review and will be presented at the next meeting with any updates.

A brief discussion ensued on the personnel who will have a credit card assigned to them and how the card for wildland mobilizations will be used.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved 100.8.1 - Revised Credit Card Policy and 100.10.1 Fire Corp Policy. MOTION CARRIED.

Annual Performance Reviews; Chief Culp, DC LeDoux

Executive Session:

The Board went into a 30-minute Executive Session at 7:40 p.m. with Chief Culp in accordance with RCW 42.30.110(g); to review the performance of a public employee. At 8:10 p.m., Chief Culp left the Executive Session and the Board continued for an additional 25 minutes. At 8:35 p.m., Chief Culp and DC LeDoux joined the Executive Session and an additional five minutes was requested. At 8:40 p.m. the Board ended the Executive Session and convened back into the Regular meeting.

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved a 5% increase to DC LeDoux's compensation and a 6% increase to Chief Culp's compensation both effective January 1, 2025. MOTION CARRIED.

NEW BUSINESS:

OTHER:

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Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:45 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Paul Meredith

Chairman

Kelly H.

Commissioner

Kurtis Bell

Commissioner