

King County Fire Protection District No. 27

Minutes

A Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on October 10, 2022, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:02 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

LT Scott Fleming
FF Marcus Noble
Dave Hart
FF Jake Conroy – 7:08
FF Kyle Patterson – 7:08

Commissioner Kristopher Belfield - Absent and excused

BUSINESS FROM THE FLOOR:

Public Comment Period

No Comments

Local Board for Volunteer Firefighters' Meeting

At 7:03 p.m. the Board convened into a Local Board for Volunteer Firefighters' meeting to discuss a medical claim. The Board convened back into the regular meeting at 7:05 p.m.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the September 12, 2022, regular meeting.
MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment, highlighting payments for protective gear and training that will be reimbursed with grant funds.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 24082 - \$1,000.00 Vouchers No. 24083-24118 totaling \$80,178.82 and Payroll and EFT transactions totaling \$163,875.18.
MOTION CARRIED.

FINANCIAL REPORTS:

2022 Budgets

The Board reviewed the monthly budgets and financial statements.

CORRESPONDENCE:

Washington Surveying and Rating Bureau (WSRB) 2023 Rating Evaluation

Chief Culp briefed the Board on the evaluation process and timeline of the evaluation.

STATION USER AGREEMENTS:

Atlantic Salmon Fly Tying Guild – Fly Tying Club Meeting and Demonstration
10/22/22- 8:00 am - 5:00 pm - Approved

CHIEF'S REPORT

Alarms:

For September 2022, the District responded to 49 Aid calls, 15 Medic calls, 11 Fire calls, and 17 service calls for 92 total calls. The year-to-date total is 752 calls compared to 714 calls in 2021.

Turn-out times: September 2022 – The turn-out time standard was achieved on 54 of 84 calls which was 64.3%. The 90% turn-out time was 2:02.



King County Fire Protection District No. 27

Volunteer Firefighters / E-Shift Program:

- In September, the 2022 Recruits and Firefighter Echols completed Search and Rescue and Fire Control I at the FTA. This was also part of their sign-off for their IFSAC Firefighter I practicals. The recruits and firefighters Echols and McKinnon will be testing for IFSAC Firefighter I on October 15 and 16 here at the station. Good luck to each of them.
- All the recruits and Firefighter Echols completed and passed their IFSAC Hazmat Awareness and Operations Exam. This is a great accomplishment for this District as we have never IFSAC tested our volunteers prior, and it sets a standard for the continued progression of our volunteer's success.
- Congratulations to Recruits Portugal and Gillis for obtaining their Washington State EMT Certification.
- Firefighter Hansen and Firefighter Larson completed the renewal of their EMT license. I want to thank the career staff for helping them with their practicals.
- We will be advertising for our 2023 Volunteer Recruit Academy next month to start the interviews and selection process for next year. We aim to look at nine next year to keep our number of volunteers up due to the loss of volunteers to career hires that we have had in the last two years.
- Firefighter Jon McKinnon is still on light duty due to his knee surgery, and we hope to get him back on duty within the next six weeks.

Career Staff:

- I want to thank the career staff for the past month for being able to cover the overtime shifts that were created from wildland deployments. This new program will have some ups and downs as we look to refine this program. We will continue to modify and look at opportunities for training and deployments for staff within the wildland field. Firefighters Fleming and Dumas also have open Wildland Firefighter Type I task books they are working on completing.
- Congratulations to DC LeDoux, Lieutenant Bandy, and Lieutenant Fleming for completing their IFSAC Fire Officer I. The course introduced the basic concepts of management and supervision with Organizational Structure, Communication Skills, Human Resources, Public Relations, Planning, Emergency Service Delivery, and Safety.
- DC LeDoux and Lieutenant Fleming are scheduled to take the IFSAC Fire Officer II course in November at the FTA.
- Congratulations to Lieutenant Scott Fleming, who will be promoted to Captain on January 1, 2023. Lieutenant Fleming has worked extensively this year on his professional development in obtaining the requirements as outlined in Captain's Job Description.

Grants:

- We have submitted an amendment to our AFG Grant to switch our training section to allow our career staff to attend an IFSAC Driver/Pump Operator course. This will cover the course cost, overtime, and backfill for the career staff. This is an excellent opportunity for the career staff to have a formal driver/operator course. We have also ordered the eight sets of bunker gear under the grant.
- The COVID-Grant pay voucher is in process, and we should be receiving the \$62,006.08 soon.

Training:

- The King County Fire Training Consortium-North ILA has one revision regarding one section being questioned by one of the labor groups. I hope to have this ILA to the Commission as soon as it is complete.
- We will soon be setting up the IFSAC Driver/Pumper Operator course for the career staff. The course will have to be two different classes so we can work on the backfill and overtime while the class is going on.



King County Fire Protection District No. 27

Station/Equipment Projects:

- Engine 152 has returned from the shop after replacing the door from the accident it was involved in a few months ago.
- Aid-252 is in the shop for a repair of the fly-wheel, which was keeping the unit from starting.
- We continue to work on projects with the units and the station for continued upkeep and modifications.
- The two command units have been marked up, and we have ordered the lighting package for them, which will be delivered within the next month.

Aid-Car

- All paperwork has been signed, and we are waiting for the final letter from Attorney Snure on the purchase.

Burn Permits

- The County is still under a Stage 2 burn ban, which means all outdoor fires, including recreational and ceremonial ones. Under normal circumstances, we start to issue burn permits from October 1 to November 1 within the Fall City rural town center area and Lake Alice communities. I suggest allowing burn permits to be issued once the ban is lifted for 30 days within these areas. The Board concurred with the extension of the outdoor burning timeline once the County's ban has been lifted.

Community Involvement

- It is Fire Prevention Week throughout the Nation, and I want to thank Lieutenant Springer for setting up Fire Prevention classes at Fall City Elementary.
- We will have our Halloween event on October 31 at the station to give the kids candy and glow sticks.

UNFINISHED BUSINESS:

Aid Car Purchase

Discussed in the Chief's Report

North King County Training Consortium

Discussed in the Chief's Report

Future Revenue Sources

Chief Culp stated that he and Secretary Wall had been reviewing the Fire Benefit Charge (FBC) database the was received. He discussed the cost factor differences in the residential and commercial properties. Chief Culp stated that some additional review needs to occur and a presentation illustrating the FBC with a levy lid lift, and/or keeping the MO levy will be prepared. Chief Culp stated that he would like to include other revenue options such as transport charges to be included in the discussions. He expected that a special meeting could be scheduled in November or December for review of the data.

Collective Bargaining Agreement 2023-2025

To be discussed in Executive Session.

NEW BUSINESS:

2023 Draft Budget

The Board reviewed the preliminary tax levy worksheet and draft budget as presented. The levy worksheet showed an increase of \$54,454 in tax revenue of which \$33,683 was new construction values for a total regular levy of \$1,753,664. Secretary Wall stated that the preliminary Assessed Valuation in the District has increased by about 33% which has decreased the regular levy rate from \$1.01 per thousand to \$0.78. The Maintenance and Operations (M&O) levy for 2023 will be \$703,000 and the M&O levy rate is expected to decrease to about \$0.30 per thousand.



King County Fire Protection District No. 27

The expense line items were reviewed with emphasis on Salaries and Benefits, Professional Services, Training, Capital Expenditures, Vehicle Maintenance, and Utilities. Chief Culp discussed the grant revenues that will offset some of the protective equipment and training line items. He also conveyed that these numbers are very preliminary and additional review on the expense line items still needs to occur.

Secretary Wall asked the Board when they would like to schedule the public hearing for the budget. After discussion the Board decided to schedule the public hearing at the Commissioner's regular meeting in November.

EXECUTIVE SESSION:

The Board convened into an Executive Session at 7:55 p.m. for 30 minutes in accordance with RCW 42.30.140(4)(b); that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

At 8:25 p.m. the Board convened back into the regular meeting.

OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:25 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Carl Meredith
Chairman

Kelly H.
Commissioner

Kristopher J. Bellus
Commissioner

Dr