

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on July 8, 2019 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen - via phone
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

see attached list

BUSINESS FROM THE FLOOR:

Public Comment Period:

Nancy Moore commented about the increased fireworks on July 4th and asked if there were any significant events that the department responded to. Chief Connor replied that there was nothing unusual.

FF Yancey thanked the Board for the continued partnership with EFR. He conveyed that the Battalion Chiefs are a valuable resource, they make us safer and better at our job. He commented about two person minimum staffing; the renewed focus on the budget; and the need to ask the public for more money. He encouraged administration to look at options for providing three-person career staffing.

Nora Hightower shared with the Board a budget committee proposal and a template that could be used in evaluating the various budget items that were discussed at the last meeting. A brief overview of the template was provided. She also clarified her position on charging transport fees to those individuals who do not live in the District.

John Reeves thanked Chief Connor and the Volunteer Firefighters who participated in Fall City Days. He commented about community engagement, the budget projections, hiring the next firefighter, mutual aid responses, and the 2018 staffing report. He discussed employee conduct and evaluations and stated that his formal complaint that he filed has not been resolved. He encouraged the Commissioners, Chief, and the Firefighters to move forward and build a strong independent fire district.

Dave Hart encouraged the Board to hire the next firefighter. He also suggested moving the 12hr shift employees to 24hr shifts and backfilling with overtime to get to the three-person career staffing.

Robert Angrisano discussed his support of the budget committee proposal and encouraged the Board to take it up for consideration.

Chairman Meredith addressed the comments from the last meeting, that the District was in violation of the RCW's by having "New Business" or "Other" listed on the agenda for a special meeting. Chairman Meredith stated just as the Chief indicated at the last meeting the Board is free to discuss any items, they just cannot take final action on an item that is not on the agenda.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second provided by Commissioner Hollis, the Board approved the Minutes of the June 10, 2019 regular meeting and June 24, 2019 special meeting. Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Chairman Meredith and a second provided by Commissioner Hollis, the Board approved the following expenses: Voucher No. 22737-22772 totaling \$62,561.85; Payroll and EFT transactions totaling \$117,498.76. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements.

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STATION USER AGREEMENTS:

CORRESPONDENCE:

Encompass Birthday Party Request

The Board approved the birthday party request.

CHIEF'S REPORT:

Alarms

In June, the District responded to 35 BLS Aid calls, 13 ALS Aid calls, 15 Fire calls and 4 Service calls for a total of 67. The fiscal year to date total at the end of the month was 578 alarms, compared to 538 in the 2018 fiscal year. The calendar year to date total at the end of the year was 410 alarms compared to 342 in 2018. The District requested mutual aid on 4 alarms of which we cancelled 0 times. The District provided mutual aid on 29 alarms of which we were cancelled 16 times.

The 01:30 turnout time standard was achieved on 36 of 62 calls which is 58.1%. The 90% turnout time was 02:02. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

One of the four 2018 recruits will be re-taking the NREMT written test soon. Three of the new recruits for 2019 will begin assignment to shifts soon. Two of the three will be attending EMT training later this year.

NORCOM

Chief Connor reported that the NORCOM Governing Board meeting is scheduled for this Friday at 09:00.

Shared Staffing

Work continues to schedule and complete Shared Staffing orientation training for 2019. Discussion ensued on the utilization of the program.

Other Miscellaneous

Chief Connor reported the following miscellaneous items were recently completed or are in progress: Officer meetings are continuing on a monthly basis; Go live occurred on 7/1/2019 with ESO for Fire which eliminated the need to complete NFIRS reporting in Zoll; Proper backup of the Zoll database is in process; Procurement of a new onsite server to replace the existing - some funds will be expended to help migrate our primary server into the cloud, he estimated that hiring a consultant to assist with the migration will cost about \$3,000. After the server is in place, we will begin replacement of the workstations. Work continues on specification preparation for the new aid car purchase. The On Board Mobile gateways used on A152 and E152 will be at the end of their support life on 12/31/2020.

UNFINISHED BUSINESS:

Financial Projections

Chief Connor stated that no further work has been done other than prepare the worksheet to load in the data. Chairman Meredith noted that some additional meetings will need to be scheduled.

Commissioner Hollis discussed and highlighted some benefits that a budget committee could offer the District. He encouraged the Board to consider this for future discussion.

Chairman Meredith shared his concern that it may be difficult to select a committee that doesn't just put us back into the same issues, and the comments being made that the Chief is consistently padding the budget and doing other nefarious things is disheartening. Commissioner Hollis stated that the Chief has done a phenomenal job, absolutely, and we don't lack the ability; we need the support from our community, we can take some input and know that we have done our due diligence. Chairman Meredith stated that we need to have some level of consensus of what is required. Commissioner Hollis stated that we know what we need. Chairman Meredith stated at the last meeting it was discussed that maybe we don't need backup equipment or other certain things; this is a very different path. Commissioner Hollis stated ultimately the Board makes those decisions; we can take comments and suggestions.

Draft Procurement Policy

Chief Connor stated that ESSB 5418 had passed the legislature; it was partially vetoed by the Governor though it did not affect the changes regarding the Department. The new law takes effect on July 28, 2019. The draft policy was obtained from Attorney Snure at the time he had reviewed the Municipal Research and Services Center (MRSC) materials establishing a small works roster. Chief Connor noted that the

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Fire Chief Employment Agreement states "that all purchases outside of budgeted purchases in excess of \$500 must be authorized by the Chairman of the Board."

Chairman Meredith discussed using option two, under the purchasing authority section and also suggested an amount of at least \$10,000. Commissioner Hollis and Commissioner Hansen concurred with this recommendation. Chairman Meredith continued his review of the policy; it was noted by Chief Connor that the statutory increases had not been updated in the policy. Chairman Meredith suggested that the limits be updated and the Board can take action on it at the next meeting.

King County Interlocal Agreement (ILA) – Fire Protection Services

Chief Connor reported that we received the ILA from King County. It is identical to the document previously provided to the Board, which had been reviewed by Attorney Snure. Chief Connor further discussed the agreement; King County will pay the District for fire protection services on improvements to County owned properties, the amount is calculated on the assessed values and our levy rate. Chief Connor recommended approval of the agreement.

Chairman Meredith made a Motion to approve the ILA with King County for Fire Protection Services of County Properties, a second was provided by Commissioner Hollis.
Motion Carried.

AMR Contract Addendum

Chief Connor reported that the Board had received a copy of the AMR addendum last month. Most of the benefits of the AMR agreement have either been eliminated in the past or by this addendum. The largest remaining benefit is a cap on the amount AMR can charge to our constituents, for this reason Chief Connor recommended that the Board approve the addendum and authorize him to sign it.

Commissioner Hollis made a Motion to approve the AMR Contract Addendum and authorized Chief Connor to sign the Addendum, a second was provided by Chairman Meredith. Motion Carried.

Department of Natural Resource (DNR) Contract

Chief Connor reported that the Board had received a copy of the contract last month. Notes from Attorney Snure were included. Chief Connor recommended that the Board approve the agreement and authorize him to sign it.

Commissioner Hollis made a Motion to approve the Department of Natural Resources Contract No. 93-098963 and authorized Chief Connor to sign the contract, a second was provided by Commissioner Hansen. Motion Carried.

Performance Evaluations: Fire Chief; Administrative Assistant

This item to be tabled until the special meeting.

NEW BUSINESS:

Hiring Additional Career Firefighter

The hiring process was discussed and Commissioner Hollis stated that potentially it could be six months. This is something that the Union has pushed for and the community is in support of. He recommended moving forward on hiring the 12th firefighter.

Chairman Meredith stated that he supports the idea but we have a significant increase of funds needed for the department. He further discussed the District's financial position, the uncertainty for the junior firefighters and why some firefighters had left before. Commissioner Hollis commented that it wasn't our levy process or funding, those firefighters had planned on going to EFR and Bellevue regardless.

Commissioner Hollis made a Motion to proceed with hiring the 12th firefighter. No second was provided.

Commissioner Hansen stated that she also has concerns about the budget. As much as I would like to hire the 12th Firefighter, and I agree with Commissioner Hollis, if we are going to move forward with it, we should do it sooner than later, however I'm concerned about where we will find the funds for all the items we need.

Chief Connor discussed the roundtable meeting and the desire at that time was to move the 12/24hr floater position to 24hr shifts, having a 12th firefighter evolved during the campaign. Chief Connor stated that there may be some other options to achieve the same goal. He further stated that this is a collective

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bargaining issue and that he has had some cooperative discussions with the Union. Chief Connor discussed potential challenges and that overtime would still be used. A brief discussion ensued on the current overtime and the amount attributed to e-shifts.

OTHER:

Chief Connor stated that he would like to include the RCW 42.30.140(4)(b) citation to tonight's Executive Session. The Board concurred.

The Board tentatively scheduled special meetings for July 15, 2019 and July 29, 2019 at 7:00 p.m.

Additional Public Comment

Carrie Lee commented about supporting the Firefighters and that information had been mis-represented during the campaign. She requested cost comparisons with the merger option compared to the stand-alone. She commented on her current property assessments, increased taxes, and the challenge of getting the full support of the community with how things are currently being played out.

A five minute break was called at 8:15 p.m. The Board signed meeting documents prior to the Executive Session.

EXECUTIVE SESSION:

The Board convened into a 45 minute Executive Session with Chief Connor at 8:20 p.m. in accordance with RCW 42.30.110(1)(g); to review the performance of a public employee; And in accordance with RCW 42.30.140(4)(b); to plan the strategy or position to be taken by the governing body during the course of collective bargaining.

At 9:05 p.m. the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 9:05 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

[Signature]
Chairman

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]

King County Fire Protection District No. 27
Board of Commissioner's Meeting

Attendee List – July 8, 2019

Lt. Jake Koehnen
FF Marcus Noble
FF Joshua Yancey
FF Shaun Baker
FF Dane Brookshear
FF Amy Juliano
FF Dylan Lindberg
Robert Angrisano
Jay Blucher
Noel Eby
Terri Divers
Dave Hart
Nora Hightower
Nancy Moore
John Reeves
Rick Reynolds
George Robertson
Marlene Young
Marty Wheeler
Carrie Lee

*may not be a complete list