

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on December 9, 2019 at the Fire Station located at 4301-334th PL SE in Fall City, Washington.

Chairman Meredith called the meeting to order at 7:02 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

see Attendance List

BUSINESS FROM THE FLOOR:

Commissioner Oath of Office

Commissioner Hollis took his Oath of Office for King County Fire Protection District No. 27, Commissioner Position No. 2.

Public Comment Period:

Dave Hart provided his opposing views regarding the renewal of the D27-EFR Battalion Chief Services Agreement. He also thanked the firefighters who would be leaving D27 employment, for their service to the department.

John Reeves thanked the firefighters for their participation at the tree lighting festivities. He commented about seeing the firefighters in action responding to calls over the past couple of days. He also conveyed his appreciation to the firefighters for their service.

Terri Divers was pleased to see the Christmas lights on the station and appreciated seeing the firefighters participating at the holiday festivities. She thanked the Chief, Commissioners and Firefighters.

Shaun Baker commented about the perception by some in the community that the District has a large group of volunteers who will be able to step up and fill the holes. He commented on the current roster of Volunteers and stated that none were certified to drive or operate the engines.

Angela Donaldson, recently elected President of the Fall City Community Association, invited the Commissioners to attend the monthly FCCA meetings. She also thanked the firefighters for their participation at the tree lighting festivities.

Nora Hightower shared her thoughts about losing several career firefighters to District 10. She commented about strong leadership from the Board, supporting Chief Connor and continuing to address the safety and training needs of the firefighters.

Rick Reynolds shared his thoughts on the shortcomings of working within a small department. He commented about the firefighters wanting better opportunities, training and benefits and conveyed that turnover would continue to be a challenge for the District in the future. He further commented on the current shortfall in the draft budget and the need to ask the voters for a higher M&O levy next year.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second provided by Commissioner Hollis, the Board approved the Minutes of the November 12, 2019 regular meeting and November 25, 2019 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Chairman Meredith and a second provided by Commissioner Hansen, the Board approved the following expenses: Voucher No. 22914-22945 totaling \$79,072.15, and Payroll and EFT transactions totaling \$124,420.12. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements. Secretary Wall asked if there would be any



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transfers into the reserve accounts before the close of the 2019 budget year. The Board decided not to move any funds.

STATION USER AGREEMENTS:

CORRESPONDENCE:

CHIEF'S REPORT:

Chief Connor briefed the Board on the Encompass birthday party which occurred on December 7th.

Alarms

In November, the District responded to 29 BLS Aid calls, 12 ALS Aid calls, 8 Fire calls and 1 Service calls for a total of 50. The fiscal year total at the end of the month was 104 alarms, compared to 120 in the 2019 fiscal year. The calendar year to date total at the end of the month was 717 alarms compared to 713 in 2018. The District requested mutual aid on 3 alarms of which we cancelled 1 time. The District provided mutual aid on 26 alarms of which we were cancelled 11 times.

The 01:30 turnout time standard was achieved on 28 of 49 calls which is 57.1%. The 90% turnout time was 02:04. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

The two new recruits for 2019 are finishing up their EMT training and the last class and final practical is scheduled for next Saturday December 14th.

NORCOM

Chief Connor reported that the NORCOM Governing Board meeting is scheduled for this coming Friday morning.

Shared Staffing

Progress has slowed on Shared Staffing orientation training for 2019. A meeting of the Fire Chief's and Labor representatives will likely occur soon to discuss and finalize training for 2020.

MDC Replacement

Chief Connor reported that the first due Aid Unit and Engine each are equipped with a Mobile Data Computer (MDC). Both were operating on a Windows 7 Pro platform. The Aid Unit MDC has been replaced and the Engine MDC is currently at NORCOM and will be finished and installed soon. The modems will need to be replaced by the end of 2020.

Quality Insurance (QI)

Chief Connor reported on review of the EMS incidents for the year. A King County Paramedic has been working to get us caught up for 2019. The long term plan is to utilize the Bellevue Fire Department and a written agreement is being developed.

Lateral Hire Vacancies

Chief Connor reported that the department learned a few months ago that EFR was planning on using a lateral hiring process for positions they plan to fill in January. The number of positions, EFR is filling has grown since we first learned of their intent. On Monday, December 2nd we learned that five of our employees had been offered and had accepted conditional offers of employment with EFR.

At this point three of our internal Volunteers have also been offered conditional offers of employment. The three are scheduled for medical and psychological testing and a criminal background check. One of the three has already completed and obtained his FF1 certification. The other two would be sent to the Fire Training Academy after the first of the year, staggered one at a time. A temporary employee from our Volunteer ranks would be hired to cover for the employee(s) that are at the training academy.

A list of other applicants is currently being evaluated and candidates from that list may be utilized to fill the other two potential vacancies. Oral Boards are expected to be completed within one week. A Chief's interview could then be scheduled. Conditional offers of employment could then be made subject to medical and psychological testing and background investigation.

One of the employees we may lose is currently a Lieutenant. A promotional list exists which will have at least three persons remaining who will be considered if the Lieutenant position becomes vacant.

Chairman Meredith commended Chief Connor on his quick work with already having three offers out and a pool of other qualified applicants ready to interview. Further discussion on hiring timelines ensued.



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Zone 3 Training Consortium

Chief Connor reported that the District had been told some months ago that the Zone 3 consortium would be willing to make their Learning Management System (LMS) available during 2020. The intent is to become a member of the consortium. Zone 3 does not have capacity to add new agencies at this time. Duvall and Kirkland are also interested. Duvall had planned on joining mid-year. Kirkland has been working on it but has not announced their intended date.

The Zone 3 Consortium Operation Deputy Chief had indicated some months ago, that making the content available would only take a couple of days. When pressed to make that happen by December 1st, we were told that it would be the 2nd or 3rd quarter. We have made it clear that we would like to have access to the content sooner. Prior to January 1st is what we planned and expected. There is a meeting scheduled later this week and this item is on the agenda. We are hoping to learn something later this week. He also indicated that if needed he would seek alternative purveyors.

UNFINISHED BUSINESS:

Collective Bargaining Agreement

Chief Connor reported that a tentative agreement has been reached and he will be working on finalizing an agreement along with two LOA's for signature. An update would be provided in executive session.

Hiring Additional Career Firefighter

Chief Connor clarified that the lateral hiring is replacing current employees and does not address the additional firefighter position. No other report on this item.

2020 Draft Budget

In light of having a tentative agreement, it was noted that the expenses in the draft budget would be updated and finalized.

Financial Projections

Chairman Meredith indicated that discussions on the financial projections would resume in January.

Performance Evaluation - Fire Chief

No action taken; to be discussed in executive session.

The Board scheduled a special meeting for December 23, 2019 at 7:00 p.m.; to take action on the Collective Bargaining Agreement.

NEW BUSINESS:

D27 and EFR Battalion Chief Services Agreement

Chief Connor discussed the BC Service Agreement with the Board. An additional section that provides for quarterly meetings of the Fire Chiefs has been proposed to be included in the agreement. Chief Connor would like to have the Board discuss this and approve the arrangement in concept so that the Board Chair or Fire Chief is authorized to sign the agreement.

Chairman Meredith requested that the BC Service Agreement be placed on the December 23rd agenda for further discussion and action.

Resolution No. 2019-10, Cancelling Warrant No. 9706973

Secretary Wall discussed the warrant which had not been presented for payment within one year of the issuance date.

On the Motion of Chairman Meredith and a second provided by Commissioner Hollis the Board moved to approve Resolution No. 2019-10 Cancelling Warrant No. 9706973. Motion Carried.

OTHER:

At 7:58 p.m. a short break was taken to sign meeting documents.

EXECUTIVE SESSION:

The Board convened into a 15 minute Executive Session with Chief Connor at 8:00 p.m. in accordance with RCW 42.30.110(1)(g); to review the performance of a public employee; and RCW 42.30.140(4)(b); to plan the strategy or position to be taken by the governing body during the course of collective bargaining. At 8:15 p.m. an additional 30 minutes was requested. At 8:45 p.m. the Board convened back into the regular meeting.



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Adjournment:


With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:45 p.m.

Attest:

Melinda Wall
District Secretary

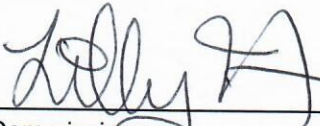


Chairman





Commissioner



Commissioner

King County Fire Protection District No. 27
Board of Commissioners Meeting

Attendee List * – December 9, 2019

BC Dana Shutter - EFR
Lt. Mark Harper - EFR
Cpt. Ken Larson
FF Marcus Noble
FF Scott Fleming
FF Shaun Baker
Robert Angrisano
Terri Divers
Angela Donaldson
Noel Eby
Virginia Fulton
Dave Hart
Nora Hightower
Kevin Hauglie
Jane Krein
Nancy Moore
John Reeves
Rick Reynolds
George Robertson
Gary Smith
Dave Schiesser
Gene Stevens

*may not be a complete list