

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on October 14, 2019 at the Fire Station located at 4301 334th PL SE in Fall City, Washington.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

see attached list

BUSINESS FROM THE FLOOR:

Public Comment Period:

Terri Divers stated that she had submitted a letter to the Board with suggestions for the vehicle replacement and reserve transfer schedules.

FF Baker thanked the Board for their continued discussions with Chief Clark in trying to find the best options for the community instead of just settling with raising taxes and closing the doors to other avenues.

Brandon Bothwell commented about the M&O levy and suggested that the Board consider charging for transports as an additional revenue option.

Jane Krein commented on the history of failed merger attempts and requested that the Board not entertain the ongoing requests for private meetings with Chief Clark and the ongoing request to contract for services; she encouraged the Board to respect the vote and build a strong department.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second provided by Commissioner Hansen, the Board approved the Minutes of the September 9, 2019 regular meeting, September 12, 2019 and September 23, 2019 special meetings. Motion Carried.

WARRANTS:

Chief Connor briefed the Board on an unintended consequence of moving our regular meeting date forward to Monday. He reported that the vouchers and payroll were submitted last week ensuring that the employees would be paid on the usual third Tuesday of the month. He briefed the Board on the policy that allows the issuance of warrants prior to Board approval and recommended updating the resolution and policy to include the Board Chair as an additional authorized signer. The Board concurred with this recommendation.

The Board reviewed the various vouchers drawn on the expense fund. A brief discussion on the painting project ensued.

On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses: Voucher No. 22840-22877 totaling \$120,432.22 and Payroll and EFT transactions totaling \$120,946.52. Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements.

STATION USER AGREEMENTS:

Raging River Riders – Meetings; 9/19/19, 10/17/19 (7:00 – 8:30 p.m.) - Approved

NW Atlantic Salmon Fly Tying Guild – Demonstration; 10/26/19 (9:00 a.m. – 5:00 p.m.) - Approved

CORRESPONDENCE:

Attorney John Panesko's letter -10/1/19 and Terri Divers' letter -10/14/19 were provided to the Board.

King County Fire Protection District No. 27

CHIEF'S REPORT:

Alarms

In September, the District responded to 31 BLS Aid calls, 8 ALS Aid calls, 17 Fire calls and 1 Service calls for a total of 57. The fiscal year total at the end of the year was 781 alarms, compared to 789 in the 2018 fiscal year. The calendar year to date total at the end of the month was 613 alarms compared to 593 in 2018. The District requested mutual aid on 11 alarms of which we cancelled 1 time. The District provided mutual aid on 13 alarms of which we were cancelled 5 times.

The 01:30 turnout time standard was achieved on 32 of 52 calls which is 61.5%. The 90% turnout time was 01:53. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

Two of the new recruits for 2019 are continuing their EMT training.

3 Career Firefighters Assigned

Chief Connor reported that the shift schedule modification on August 20, 2019 has been successful and three Career Firefighters are scheduled for duty each day.

NORCOM

Chief Connor reported that the NORCOM Governing Board meeting was held last Friday at 09:00.

Shared Staffing

We continue to schedule Shared Staffing orientation training for 2019.

Fire Station Exterior Painting

Chief Connor reported that the exterior painting and waterproofing of the masonry is complete. The last remaining punch list touch up items should be addressed soon.

Sprinkler System

Chief Connor reported that a 4" dry sprinkler system pipe still requires replacement. The temporary repairs are working well. The quote to replace the pipe is \$1,713.00 plus tax. He will follow up with the installer to get this completed.

Outboard Boat Motor Repair

Chief Connor reported that repairs to the outboard boat motor have been completed.

Zone 3 Training Consortium

A meeting with the Zone 3 Training Consortium occurred on September 17th. At that meeting the District learned that joining the consortium as a full member is likely not possible until January 1, 2021. An offer was made to allow the District to use the LMS and training content at minimal cost. After further discussion, the Board recommended implementing the training that is available now and continuing to pursue the path of joining the Consortium.

Vehicle Maintenance Agreement

Chief Connor reported that he has been working with DC Burke on a revised vehicle maintenance agreement. The goal is to finish the agreement for approval of the respective Boards in November.

Power Load System

Chief Connor reported that the power load system had been purchased and installed in apparatus 7904 (front up aid car). A core services reimbursement invoice has been submitted to King County EMS in the amount of \$3,363.

Commissioner Hollis asked about the bunker gear procurement. Chief Connor briefed the Board on the status of the bunker gear.

Medic One Levy

Chief Connor reported that a medic one levy fact sheet was available and he discussed the importance of King County Proposition 1 passing. It will appear on the ballot at the November 5, 2019 general election.

Commissioner Meeting Re-scheduling and the effect on Monthly Pay Date

Discussed earlier; an updated policy and resolution addressing the issuance of warrants and EFT's would be drafted and provided to the Board for review.

King County Fire Protection District No. 27

November Commissioner Meeting

Chief Connor reminded the Board that the next regular meeting on the second Monday, November 11, 2019 will fall on the Veterans Day holiday. After discussion, the Board rescheduled the November regular meeting to November 12, 2019 at 10:00 a.m.

Other Miscellaneous

Chief Connor reported the following miscellaneous items were recently completed or are in progress: Officer meeting last month was with Zone 3 consortium Chief; The new server configuration is complete and some testing is now occurring; test migration of our files to a sharepoint site has occurred; After the final file migration is complete, we will begin replacement of the workstations; The On Board Mobile gateways used on A152 and E152 will be at the end of their support life on 12/31/2020;

UNFINISHED BUSINESS:

Collective Bargaining Agreement

Chief Connor reported that five meetings have been held to date. The next meeting is scheduled for Wednesday morning. An update to the Board would be provided in the Executive Session.

Hiring Additional Career Firefighter

Chief Connor stated that there is a list of internal candidates and a larger pool of external candidates that will need to be assessed.

Financial Projections

Chief Connor conveyed that some revisions will need to occur due to the preliminary tax levy numbers that came out. Discussion ensued regarding the new construction values and what was used in the projections. Chairman Meredith conveyed that information on the CBA is also desired.

Performance Evaluation - Fire Chief

To be discussed in Executive Session.

Annual Appreciation Banquet

Secretary Wall reported on the banquet survey; after discussion the Board recommended moving the date of the banquet to January 26, 2020.

Fire Station Painting

Reported earlier in the Chief's Report

NEW BUSINESS:

2020 Draft Budget

2020 Preliminary Tax Levy Worksheet

The tax levy worksheet was provided to the Board for review. The new construction amount was \$5,341,908; and the overall assessed value of the District was \$1,376,917,666. The preliminary allowable levy amount was \$1,601,783. Discussion ensued over the lower than expected new construction values.

Chief Connor stated that the tax resolutions are due at King County by December 2, 2019. The Board discussed the required budget hearing and a special meeting was scheduled for November 25, 2019 at 7:00 p.m. Secretary Wall stated that the legal notice for the budget hearing would be published.

A special meeting was tentatively scheduled for October 30, 2019 at 7:00 p.m. to discuss the 2020 draft budget and collective bargaining agreement.

OTHER:

At 7:51 p.m. a short break was taken to sign meeting documents.

EXECUTIVE SESSION:

The Board convened into a 15 minute Executive Session with Chief Connor at 7:55 p.m. in accordance with RCW 42.30.110(1)(g); to review the performance of a public employee; and RCW 42.30.140(4)(b); to plan the strategy or position to be taken by the governing body during the course of collective bargaining. At 8:10 p.m. an additional 25 minutes was needed to continue the discussion. At 8:35 p.m. the Board convened back into the regular meeting.

King County Fire Protection District No. 27

Adjournment:


With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:35 p.m.

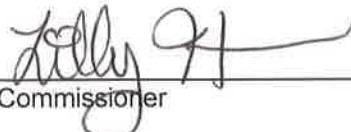
Attest:

Melinda Wall
District Secretary

Melinda Wall


Chairman


Commissioner


Commissioner

King County Fire Protection District No. 27
Board of Commissioners' Meeting

Attendee List – October 14, 2019

BC Dana Schutter - EFR
FF Jordan Jessen
FF Josh Yancey
FF Shaun Baker
Jay Blucher
Brandon Bothwell
Danielle Bothwell
Terri Divers
Virginia Fulton
Nora Hightower
Jane Krein
George Robertson

*may not be a complete list