

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on February 8, 2021. Due to the COVID-19 Pandemic, the meeting was held remotely with Online Video and Audio Conferencing.

Chairman Hollis called the meeting to order at 7:00 p.m.

Present:

Chairman Eric Hollis
Commissioner Lilly Hansen
Commissioner Daniel Meredith
Chief Chris Connor
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

Robert Angrisano
Jay Blucher
Terri Divers
Dave Hart

BUSINESS FROM THE FLOOR:

Chairman Hollis stated that the Governor's Proclamation 20-28 which temporarily prohibits in-person public meetings was now in effect indefinitely; though new guidelines have also come out that would allow some in-person meetings to occur if specific conditions were met.

Resolution 2021-1 Recognition of Service by Chief Connor

Chairman Hollis read Resolution 2021-1, honoring Chief Connor's 40 years of service to the Fire District and to the community of Fall City.

Chairman Hollis moved to adopt Resolution 2021-1 Recognition of Service by Chief Connor, a second was provided by Commissioner Meredith.

MOTION CARRIED.

Commissioner Meredith congratulated Chief Connor on his upcoming retirement and thanked him for his service. Commissioner Hansen thanked Chief Connor for all that he has done for the past 40 years for Fall City and the District.

Chairman Hollis thanked Chief Connor for his service and stated that there are a lot of people in the community and neighboring jurisdictions that hold you in the highest regard. We have these emissaries of volunteers and firefighters throughout the state who started in Fall City, were trained here, and they're out there doing their job in a very professional manner, you have done the whole community a huge service.

Chief Connor thanked the Board for their kind words and stated that it's the people that I've been able to work with, that helped along the way to make things happen. I'm very grateful to the Board of Commissioner and the people I have served with in the past and those I continue to serve with through the end of the month.

Public Comment Period

None received.

APPROVAL OF MINUTES:

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the January 11, 2021 regular meeting. MOTION CARRIED.

WARRANTS:

The Board reviewed the various vouchers drawn on the Expense fund.

On the Motion of Chairman Hollis and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 23399-23435 totaling \$58,930.04; Payroll and EFT Transactions totaling \$130,746.93. MOTION CARRIED.

FINANCIAL REPORTS:

The Board reviewed the budgets and financial statements.

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CORRESPONDENCE:

MacIvennie Associates - 1/1/2021 - MacIvennie Associates have merged with Nicholson & Associates Insurance. Gordan MacIvennie will still be the District's Insurance agent.

CHIEF'S REPORT:

Alarms

Chief Culp reported that in January 2021 the District responded to 31 Aid calls, 13 Medic calls, 24 Fire Calls and 11 Service calls for a total of 79. The calendar year to date total is 79 calls compared to 58 calls in the 2020 calendar year. Chief Culp reported that he would be working on resolving the turnout time stamp issues for November and December.

Volunteer Firefighters / E Shift Program

One of the three 2020 recruits has passed the National Registry test and is awaiting certification. One other 2020 recruit is scheduled to take the National Registry test. The other 2020 recruit is working to complete makeup in order to complete the class. The 2021 Recruit academy is underway with six recruits. One reinstated recruit has resigned. Chief Culp also stated that he had met the new recruits last week.

COVID-19

Chief Culp reported that just over 50% of our members have completed the vaccination series. Our Fire Station remains closed to visitors and non-essential personnel. Personnel are still conducting frequent health assessments, with nearly all being POC tested for Covid when they arrive for work.

NORCOM

Chief Culp reported that the NORCOM Governing Board meeting is scheduled for this Friday.

Fire Chief

Chief Culp's first day on the job was February 1, 2021. He has been working with retiring Chief Connor to get oriented and up to speed on numerous issues and items.

UNFINISHED BUSINESS:

Information Technology (IT) Consultant

Chief Culp stated that he had met with the Districts IT Consultant Ted Green and they along with Chief Connor had reviewed many of the network system configurations and processes. The District has bought an allotment of hours from Mr. Green to ensure IT support during the transition. Chief Culp stated that once he determines the appropriate amount of services needed, he would meet with Commissioner Meredith to discuss a proposal.

NEW BUSINESS:

King County Accounts Payable – Authorized Signature Form

Faithful Performance Bond for the Issuance of Warrants

Auditing Officer Appointment – Chief Culp

Transfer of Executive Authority

Chief Culp reported that there are a number of items that Chief Connor has been responsible for historically. A few examples include; Bank Card Account Holder; Tort Claims Agent; NORCOM Principal agency representative; Agency Representative to numerous vendors and agencies. Chief Culp stated that it will be necessary to approve the transfer of authority and responsibility and he requested that the Board adopt a motion to allow the transfer to occur.

Commissioner Meredith made a Motion that the Board authorizes Fire Chief Brian Culp to assume the usual and customary duties and responsibilities of the Fire District in the same manner that Chief Connor has, including but not limited to King County Accounts Payable Authorization, Faithful Performance Bonds, Auditing Officer Appointment, transfer of Executive Authority, NORCOM Representative, Vendor Representative and Public Records Custodian. Commissioner Hansen provided a second to the motion. MOTION CARRIED.

OTHER:

Commissioner Hansen asked Chief Culp how he would like the Department to announce his new role as Fire Chief to the members and the community. Chief Culp discussed sending a press release to the local paper and posting an article on the website and Facebook page. He also stated that he would be setting up a meeting with the Volunteer members.



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Adjournment:

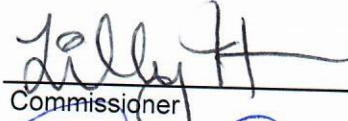
With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:29 p.m.

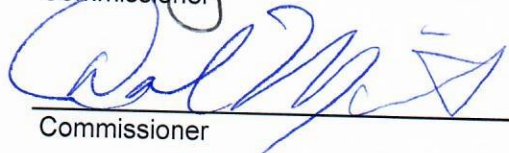
Attest:

Melinda Wall
District Secretary

Melinda Wall


Chairman


Commissioner


Commissioner

