

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on November 13, 2018 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:00 p.m.

### **Present:**

Chairperson Hansen  
Commissioner Hollis  
Commissioner Meredith via phone  
Chief Connor  
Secretary Wall

### **In Attendance:**

FF Baker	Laurie Hauglie
FF Yancey	Mary Butler
FF Hansen	Nancy Moore
FF Smith – 7:16	Dave Hart

### **BUSINESS FROM THE FLOOR:**

#### **Public Comment Period:**

Nancy Moore asked if the budget analysis comparing the District's three future options (Stand alone, D10 merger, and Snoqualmie partnership) would be discussed. Chief Connor responded that he would provide her with the documents that had been reviewed at the November 2, 2018 meeting.

#### **APPROVAL OF MINUTES:**

On the Motion made by Commissioner Meredith and a second provided by Commissioner Hollis, the Board approved the minutes of the October 9, 2018 regular meeting and November 2, 2018 special meeting. Motion Carried.

#### **WARRANTS:**

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Commissioner Hollis and a second provided by Commissioner Meredith, the Board approved the following expenses: Voucher No. 22429-22487 totaling \$93,914.67; Payroll and EFT transactions totaling \$108,654.45. Motion Carried.

#### **FINANCIAL REPORTS:**

The Board reviewed the budgets and financial statements. Chief Connor reported that the GO Bond payment of \$157,375 and COP loan payment of \$2,836 were scheduled for payment on 12/1/2018.

#### **STATION USER AGREEMENTS:**

Fall City Park District - Board Meeting on 11/13/18, 6:45 - 9:00 pm  
NW Atlantic Salmon Fly Guild – Demonstration – 1/19/19, 8:30 am - 4:00 pm  
Approved

#### **CORRESPONDENCE:**

Wa St. Boundary Review Board; Closing Letter of Completed Action was provided to the Board.

#### **CHIEF'S REPORT:**

##### **Encompass Birthday Party**

Chief Connor reported that the donated party went well.

##### **Alarms**

In October, the District responded to 38 BLS Aid calls, 5 ALS Aid calls, 12 Fire calls and 5 Service calls for a total of 60. The fiscal year total at the end of the month was 60 alarms, compared to 50 in the 2018 fiscal year. The calendar year to date total at the end of the month was 653 alarms compared to 728 in 2017. The District requested mutual aid on 5 alarms of which we cancelled 3 times. The District provided mutual aid on 17 alarms of which we were cancelled 10 times.

The 01:30 turnout time standard was achieved on 37 of 57 calls which is 65.9%. The 90% turnout time was 02:09. Alarm Charts for the month were provided for review.

##### **Volunteer Firefighters / E Shift Program**

The four 2018 recruits continue to attend the EMT class on Wednesday evening and all day Saturday. The EMT final is Saturday 12/15/18.

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### **NORCOM**

Chief Connor reported that the NORCOM Governing Board meeting was held last Friday morning.

### **Shared Staffing**

Shared Staffing orientation training of personnel for 2018 is still not complete.

### **EMAC Deployment to California Wildfires**

Chief Connor reported that on November 9, 2018, FF Fleming was deployed on a Snoqualmie Type 1 Engine to California along with personnel from Snoqualmie and Duvall. The Snoqualmie Engine is part of a larger task force which includes units from Eastside Fire, and other area Fire Departments. The deployment is expected to last about two weeks, which may be extended to three weeks.

### **UNFINISHED BUSINESS:**

#### **2019 Budget**

Chief Connor reported that the required annual budget hearing is scheduled to occur at a Special Commissioners meeting on Tuesday, November 27, 2018 at 7:00 p.m. Per direction provided by the Board at the November 2, 2018 Special Meeting, Resolutions and documents will be prepared to collect the maximum lawful amount for the regular property tax levy, to collect \$475,000 for the Excess Levy as authorized by the voters, and an amount sufficient to facilitate payment of the principle and interest for the General Obligation Bonds.

#### **Washington State Audit – 2015-2017**

Chief Connor reported that the District audit reports had been published on November 5, 2018 as expected. A voucher for payment was submitted for approval tonight. An additional invoice for the residual balance will be forthcoming.

#### **Fire District 10 Consolidation**

Chief Connor reported that the Boundary Review Board (BRB) for King County, had sent a closing letter dated October 18, 2018. The proposed merger, (File No. 2387) was deemed approved effective October 15, 2018, following the expiration of the 45 day public review period.

A Joint Special Meeting of the Board with the King 10 Board is scheduled for Tuesday, November 20, 2018 at 1:00 p.m. at EFR HQ, 175 NW Newport Way, Issaquah, WA 98027

Chief Connor reviewed with the Board, the following items that need to occur, in order to request that a ballot measure be presented to the voters at a special election.

#### **Determine the date for special election.**

February 12, 2018, and April 23, 2018 available before August 1, 2019 deadline.

Ballot Resolution filing end dates are December 14, 2018 and February 22, 2019 respectively.

#### **Determine whether a Voters pamphlet will be produced.**

Historically the District has requested and has participated in the voter's pamphlet. For the special elections the cost of the voter pamphlet will be paid by the District.

#### **If a Voters pamphlet is requested and produced.**

Advertise for and appoint for/against committee participants. The committee appointment deadlines are the same as the date for submitting the ballot resolution.

#### **Determine the effective date of the merger, if approved by the voters.**

The actual merger date should be part of the discussion at the Joint Board meeting next Tuesday.

(Election certification dates are February 22, 2019 and May 3, 2019 respectively, for the February 12, 2019 and April 23, 2019 elections)

#### **Informational Brochure for the ballot measure.**

Historically the District has created, published and mailed an informational brochure.

After discussion Commissioner Meredith and Chairperson Hansen were in favor of the February 12, 2019 election date.

Mary Butler encouraged the Board to reconsider, commenting on the limited amount of time to provide information to the public.

Chairperson Hansen stated that the District would still have December and January to provide additional information to the public.

Commissioner Hollis stated that the entire D10 Merger process has been rushed since the beginning and he felt that 2020 is the real deadline.



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Mary Butler commented that there is not enough financial information for the public to make a clear comparison on the option to merge or not.

Nancy Moore commented on the limited time that the for/against committee members will have in getting information.

The Board conveyed their support of having the voter pamphlet and suggested that the request for the for/against committees should be advertised in numerous locations and the letter of request should be submitted to the District by November 30<sup>th</sup>.

Commissioner Meredith made a Motion to direct Chief Connor to prepare and process the necessary documents and engage Attorney Brian Snure to prepare the ballot measure resolutions for a special election on February 12, 2019, to merge into Fire District 10. The Motion was seconded by Chairperson Hansen. The Board voted, Chairperson Hansen and Commissioner Meredith in favor, Commissioner Hollis opposed. Motion Carried.

A special meeting was scheduled for Thursday, December 6, 2018 at 1:00 p.m. to formally vote on the ballot measure resolutions and make appointments for the voter pamphlet for/against committees.

**Snoqualmie Cooperative Operation Exploration, Consolidation Exploration Committee Update, Fire Safety Occupancy Inspections, SRT Program / River Rescue Equipment, Dedicated Daytime, Training Officer, and 12/24 Hour Daytime Floater Position.** No reports on these items.

### **Performance Evaluation – Fire Chief**

This Fire Chief's performance review is awaiting action by the Board of Commissioners. Any action taken to change the Chief's compensation will be applied retroactively to the effective date of July 1, 2018.

### **Collective Bargaining Agreement**

Chief Connor reported that a draft Letter of Agreement (LOA) had been sent to the Local to address the SCOTUS Janus decision on Friday August 17, 2018. On Monday October 8, 2018, Chief Connor was provided with an LOA that was negotiated between the parent Local and EFR. The LOA has some language and issues of concern. Chief Connor recently was provided with some additional language from Brian Snure to share with the Local.

Chief Connor stated that he and Commissioner Hollis have been working on a LOA which would extend most provisions of the current agreement for one year. The issues that would be changed in the LOA include, Wages, Overtime and HRA contributions. He suggested adding the LOA to the November 27<sup>th</sup> meeting agenda. Chief Connor also stated the current HRA agreement with Discovery Benefits requires a 60 day notice to terminate the agreement.

### **Hiring Additional Career Firefighter**

Chief Connor reported that oral board interviews were completed last Wednesday, November 7<sup>th</sup>, and the results have been delivered to the Chief for further action. The Chief will now interview the top 2 – 4 candidates. A conditional offer of employment will likely be extended to the top candidate subject to psychological and medical tests and a background investigation.

### **King County ILA – Fire Protection Services**

Chief Connor stated that several attorneys, including Brian Snure are still working with King County to address some issues with the proposed agreement. The goal is to reach agreement in time that King County would provide funding in 2019.

### **NEW BUSINESS:**

#### **Resolution 2018-3, 2019 NORCOM Budget Allocation**

On the Motion of Commissioner Hollis and a second provided by Commissioner Meredith, the Board approved Resolution 2018-3, 2019 NORCOM Budget Allocation.

Motion Carried.

### **OTHER:**

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**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 8:17 p.m.

Attest:

Melinda Wall  
District Secretary

Melinda Wall

  
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Commissioner

  
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Commissioner

  
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Commissioner