

# King County Fire Protection District No. 27

## Minutes

The Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 11, 2024, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:00 p.m.

### **Present:**

Chairman Daniel Meredith  
Commissioner Lilly Hansen  
Commissioner Kristopher Belfield - via teams  
Chief Brian Culp  
Secretary Melinda Wall

### **In Attendance:**

DC Patrick LeDoux  
Cpt. Scott Fleming  
FF Dane Brookshear  
FF Parker Dumas  
FF Greg Lussier  
FF Trent Magnan  
Dave Hart

### **BUSINESS FROM THE FLOOR:**

#### **Public Comment**

Dave Hart asked some questions about the transport revenues and the third party billing company and he provided some suggestions on earmarking those funds to apparatus reserves.

DC LeDoux shared his appreciation to the members that attended and helped out at Fall City Day.

### **APPROVAL OF MINUTES:**

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the May 14, 2024 Regular Meeting. MOTION CARRIED.

### **WARRANTS:**

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment, noting the tires for the brush truck, station floor cleaning, and the blood pressure monitoring machines that were installed in the aid car which will be reimbursed by KC EMS.

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved the following expenses: Voucher No. 24743-24776 totaling \$67,313.37 and Payroll and EFT transactions totaling \$173,458.71. MOTION CARRIED.

### **FINANCIAL REPORTS:**

#### **2024 Budget and Bond Fund Report**

The 2024 Expense Budget and Bond Report were provided to the Board for review and discussion.

### **STATION USER AGREEMENTS:**

Snoqualmie Valley Youth Soccer - Coaches Meeting – 5/30/24 (4:30 – 7:30 pm)  
Dave Rispoli - Music Group - 6/6, 6/12, 6/19, 6/26, 7/10, 7/17, 7/24, 7/31 (1:00- 4:00 pm)  
Agreements Approved.

### **CORRESPONDENCE:**

### **CHIEF'S REPORT:**

#### **Alarms:**

For May 2024, the District responded to 31 aid calls, 18 medic calls, 16 fire calls, and 7 service calls, for 72 calls. The year-to-date total is 398, compared to 330 in 2023.

Turn-out times: May – The turn-out time standard was achieved on 43 of 70 calls, which was 61.4%. The 90 percentile turn-out time was 2:16.

- Redmond Fire handled one MIH call.
- Eastside Fire answered two Aid calls for us. One was because it was the closest unit, and the other was because we were on another call.



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- In May 2024, we transported 17 patients.

### **Volunteer Firefighters / E-Shift Program:**

- The volunteers completed 180 hours of E-Shift duty for May.

### **Career Staff:**

- Firefighters Fleming, Patterson, Dumas, and Hillier have completed their annual Wildland Pack Test to obtain their Red Cards for Deployment this year.
- Captain Fleming has returned from being assigned at the SKCFTC and is getting situated back at the station. He is getting caught up with some training and is assigned to work with the crews on their training, along with projects like Safety from recently adopted policies.
- We have offered conditional employment, and the person is currently undergoing medical and background checks and is switching their EMS license from Oregon to Washington State. We have not set a hire date yet, but it should be within the next few weeks. We are going to have to order at least one set of bunker gear.
- We are waiting for the Union to vote on an LOA before we present it to the Commission regarding a correction within the CBA regarding two-person staffing.

### **Training:**

- The Training Request policy for the career staff was effective on June 6, 2024.
- The crews had Engine Company Wildland MCOs in Zone 3 last month.
- Lieutenant Bandy completed the ICS-300 incident command course last week.
- The crews will conduct Live Burn MCOs starting at the end of the month.
- Lieutenant McKinnon and Firefighter Brookshear will attend the Command Procedures course this month.

### **Station/Equipment Projects:**

- EMS Transport Billing.
  - January – 15 transports total \$16,915.70 billed
  - February – 15 transports total \$16,269.70 billed
  - March – 18 transports total \$21,017.80 billed
  - April – 20 transports total \$22,473.20 billed
  - May – 17 transports total \$19,939.20 billed

Total Billed for five months is \$96,615.60

There was further discussion on the expected transport revenues and if any residents had made inquiries about their insurance billing. Chief Culp also briefed the Board on the GEMT (Ground Emergency Medical Transportation) program that provides additional federal funds through WA State Health Care Authority. Chief Culp discussed earmarking the funds for Apparatus reserves.

- The Brush Truck has been completed and is in service. I want to thank all the staff who spent time helping build the brush unit. The cost involved in making the brush unit was \$12,575.00
- All the SCBA units have had their annual NFPA flow test.
- The Tahoe went to the Model Garage for a PM and new brakes.
- The District received two additional AED units from King County EMS. We aim to have an AED that can deploy on the Boat and an AED placed within the Station by the lobby area.
- I want to thank Firefighter Greg Lussier for all his hard work in yard maintenance at the station.





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- We have unspent MIH funds of \$48,912.00 from FY 20-23. I would like to see our department continue to expand our MIH capabilities by purchasing a vehicle for MIH visits to our residents.
- The district will purchase the vehicle for MIH use, and King County EMS will reimburse us after the expenditure.

The Board discussed Chief Culp's proposal and asked questions regarding vehicle maintenance and insurance costs and whether some of those costs would be reimbursable from KC EMS.

### **Zone 1 / County-Wide Projects.:**

- Kirkland Fire Department will be joining the SKCFTC starting in 2025. The consortium will train most county firefighters except for the City of Seattle, Bellevue, Redmond, and the Shoreline and Bothell Fire Districts. In total, over 1345 firefighters are being served by the SKCFTC.
- The Ambulance RFP is being reviewed by the Fire Chiefs on June 13, 2024. I want to thank the Ops Chief's Committee that put together the RFP and met with the three services that put in RFPs.
- The Ops Chiefs are working on Special Ops/Tech Rescue response plans since they have completed the other response plans, and run cards are being updated at NORCOM.
- The Ops Chiefs are working on the Zone 1 move-up procedures, which have been a while since they were last reviewed.

### **Community Projects:**

- The station had Kindergarten tours from FC Elementary last month.
- Fall City Day was this past Saturday.
- National Night Out at the Fire Station on August 6, 2024.

### **UNFINISHED BUSINESS:**

#### **NEW BUSINESS:**

##### **2023 Annual BARS Report**

The 2023 BARS Report was provided to the Board for review. Secretary Wall briefed the Board on the reports that were submitted to the WA State Auditor's Office for the annual filing. The reports included the 2023 year-end financial statements, notes to the financial statements, and various schedules required to be filed with the Auditor's Office.

##### **WA State Auditor's Office – Data Sharing Agreement**

The Data Sharing Agreement was provided to the Board for review and approval. Secretary Wall stated that Attorney Snure had requested one edit to the agreement and the term is through 2027, aligning with our audit cycle.

After discussion, Chairman Meredith provided a Motion to approve the Interagency Data Sharing Agreement between King County Fire District 27 and the Washington State Auditor and authorized Chief Culp to execute the agreement. Commissioner Hansen provided a second. MOTION CARRIED.

### **EXECUTIVE SESSION:**

At 8:04 p.m. the Board convened into a 10-minute Executive Session with Chief Culp and DC LeDoux in accordance with RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board closed the Executive Session and opened the Regular Meeting at 8:14 p.m.

On the Motion of Chairman Meredith and a second provided by Commissioner Hansen, the Board approved increasing the 20-minute travel time provision in Chief Culp's employment agreement. The Board will amend the agreement at a later time. MOTION CARRIED.



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OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:15 p.m.

Attest:

Melinda Wall  
District Secretary

Melinda Wall

Paul M. St.  
Chairman

Kristine Bell  
Commissioner

John F.  
Commissioner

DM