

# King County Fire Protection District No. 27

## Minutes

A Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on September 12, 2022, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Commissioner Hansen called the meeting to order at 7:00 p.m.

### **Present:**

Commissioner Lilly Hansen  
Commissioner Kristopher Belfield  
Chief Brian Culp  
Secretary Melinda Wall

### **In Attendance:**

LT Steve Bandy  
FF Dane Brookshear – 7:18  
FF Greg Lussier – 7:22

Chairman Daniel Meredith - Absent and excused

### **BUSINESS FROM THE FLOOR:**

#### **Public Comment Period**

Commissioner Belfield took a moment to thank Chief Culp, the Officers, and Firefighters for their efforts with training and wildland deployments. He was pleased with the mobilization of the tender and brush truck helping other communities, with no additional risks to our community and bringing in additional revenues for the department.

#### **Local Board for Volunteer Firefighters' Meeting**

At 7:02 p.m. the Board convened into a Local Board for Volunteer Firefighters' meeting to discuss a medical claim. The Board convened back into the regular meeting at 7:04 p.m.

### **APPROVAL OF MINUTES:**

On the Motion of Commissioner Hansen and a second by Commissioner Belfield, the Board approved the Minutes of the August 8, 2022, Regular Meeting and the August 29, 2022, Special Meeting.  
MOTION CARRIED.

### **WARRANTS:**

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment, highlighting the Interface Systems voucher for the Fire Benefit Charge Data.

On the Motion of Commissioner Belfield and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 24045 - \$88,580, Vouchers No. 24046-24081 totaling \$81,435.84 and Payroll and EFT transactions totaling \$149,790.11. MOTION CARRIED.

### **FINANCIAL REPORTS:**

#### **2022 Budgets**

The Board reviewed the monthly budgets and financial statements. Discussion on the shared staffing and mobilization payments ensued.

### **CORRESPONDENCE:**

#### **Encompass Birthday Party Request**

The Board approved the request.

#### **Department of Retirement Compliance Review**

Secretary Wall reported that she and the Commissioners received an email today requesting a compliance review of the District. An exit conference would be scheduled once the review is completed.

### **CHIEF'S REPORT**

#### **Alarms:**

For August 2022, the District responded to 48 Aid calls, 20 Medic calls, 18 Fire calls, and 9 service calls for 95 total calls. The year-to-date total is 660 calls compared to 632 calls in 2021.



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Turn-out times: August 2022 – The turn-out time standard was achieved on 43 of 81 calls which was 53.1%. The 90% turn-out time was 2:12

### Volunteer Firefighters / E-Shift Program:

- 2022 Recruits – We have lost two recruits in the past month, one accepted a conditional offer by Bellevue Fire Department, and one for personal reasons. The three remaining recruits continue to do a fantastic job within the Firefighter I course. The three recruits from Fall City, two from Snoqualmie Fire and Firefighter Rena Echols, and possibly Firefighter Jon McKinnon will be at the FTA on September 17<sup>th</sup> and 18<sup>th</sup> for Search and Rescue and Fire Control 1. I want to thank the recruits for their hard work.
- Firefighter Jon McKinnon had his knee surgery last month and is still healing.
- I want to thank our volunteers for all of their hard work. We will continue to progress our volunteer system to help the career staff in our mission.
- Under the Nominal Fee Policy adopted earlier this year, we paid all current volunteers the \$150.00 one-time certification reimbursement written within the policy.

### Career Staff:

- Firefighter Fleming and one person from Bothell are in Oregon with Tender 152 at a fire. The state sent multiple brush trucks and tenders to help.
- DC LeDoux, Lieutenant Bandy, and Lieutenant Fleming are attending the IFSAC Fire Officer I course this week at the FTA. Good luck to them on their class and certification.
- Lieutenant Bandy, Lieutenant Fleming, and Firefighter Noble will test their IFSAC Hazmat Awareness and Operations Certification this month.
- Lieutenants Bandy and Fleming have submitted letters of interest for the upcoming Captain testing in October.
- I want to thank the career staff for their help and support with the Volunteer Academy. They take great pride in ensuring that the recruits obtain the highest level of training so they can join the E-Shift program in the coming months.
- This year, Lieutenant Bandy and Firefighter Brookshear started to work with the Redmond Fire MIH program to help out identified residents that may need additional resources. They are learning a lot this year with the help of Redmond to serve our residents outside of an EMS call.
- Chief Culp briefed the Board on the Bolt Creek Fire that came in as a mutual aid alarm on Saturday and quickly turned into a state mobe. The crew stayed on site overnight and initially EFR covered the station and then we got our personnel in for back fill. The firefighters are expected back tomorrow.

### Grants:

- As presented at the August 29 Special Meeting, we received the Assistance to Firefighter's Grant through FEMA for \$59,474.28 with a 5% match of \$2,973.72 for a total of \$62,448.00. This is for eight complete sets of bunker gear and training. We are reviewing all the bunker gear needs so we can order the gear within the next month. We will also set up the training to be offered.
- The COVID-Grant pay voucher is in process, and we should be receiving the \$62,006.08 soon.
- We will continue to evaluate grants to apply for to offset paying for items out of our budget.

### Training:

- The King County Fire Training Consortium-North has completed the final draft of the ILA and was approved as to form by Attorney Snure. I will be presenting the ILA at next month's meeting, pending no additional changes, as Bothell is still reviewing the ILA.
- We are looking at additional wildland training for staff to improve their skills.



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- Lieutenant Bandy, Lieutenant Fleming, and Chief Culp will attend the Sim-Lab to complete the Blue Card Certification process within the next few months.

### **Station/Equipment Projects:**

- Engine-252 has had the needed repairs of the transmission and radiator replacement and is back in service. E-252 will be the front-up engine as Engine 152 went in for the bodywork repair today.
- Last month the fire alarm and sprinkler system were tested and certified.
- Thank you, commissioners, for approving the purchase of the two command vehicles at the August 29 Special Meeting. We are in the process of obtaining quotes for the outfitting of the units. We hope to have this process completed as soon as possible.

### **Aid-Car**

- After last month's special meeting, we are working with the vendor on the completion of the purchase agreement for the Aid-Car. The purchase agreement has been presented to Attorney Snure for his review and approval so that we can finish the deal. I want to thank the commission for the support on this purchase of the new Aid-Car. It will be a great addition to our fleet that will service the Citizens of Fall City for years to come.

### **Community Involvement**

- We had our second annual 9/11 ceremony yesterday at the station. The crews also attended the block party at Aroma Coffee and the Apple Festival at the Natural Horsemanship field.
- Chief Culp also stated that he had some upcoming meetings with Councilwoman Perry and had also invited members of the MIH-Redmond (Mobile Integrated Health) team to attend. Further discussion on the MIH program ensued.

### **UNFINISHED BUSINESS:**

#### **Aid Car Purchase**

Discussed in the Chief's Report

#### **North King County Training Consortium**

Discussed in the Chief's Report

#### **Future Revenue Sources**

Chief Culp reported that Neil Blindheim with Interface Systems has been working on the fire benefit charge (FBC) database and requested some revenue targets for us to submit. Secretary Wall stated that our initial number was 1.5 million, we can go up to 60% of our operational expense for the FBC.

Commissioner Belfield asked about a follow up meeting once we know the outcome of the FBC data.

Chief Culp replied that once we get the information, we'll be able to make some comparisons with our options, how it lines up with a levy lid lift, and/or keeping the MO levy. He expected that a special meeting could be scheduled next month.

#### **OTHER:**

The Board discussed the Annual Appreciation Banquet and suggested putting an email out to the members on some potential dates.

#### **Collective Bargaining Agreement 2023-2025**

Discussed in Executive Session.

### **EXECUTIVE SESSION:**

The Board convened into an Executive Session at 7:55 p.m. for 20 minutes in accordance with RCW 42.30.140(4)(b); to plan the strategy or position to be taken by the governing body during the course of collective bargaining and to review the proposals made in the negotiations.

At 8:15 p.m. the Board convened back into the Regular Meeting.



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**NEW BUSINESS:**

**Adjournment:**

With no further business to discuss the meeting was adjourned by Commissioner Hansen at 8:15 p.m.

Attest:

Melinda Wall  
District Secretary

Melinda Wall

Paul M. A.  
Chairman

Lilly J.  
Commissioner

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Commissioner

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