

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on May 13, 2019 at Station No. 271 located at 4301-334th PL SE in Fall City, Washington.

Chairman Meredith called the meeting to order at 7:01 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Commissioner Eric Hollis
Chief Chris Connor
Secretary Melinda Wall

In Attendance:

* see attached list

BUSINESS FROM THE FLOOR:

Public Comment Period:

Rick Reynolds commented on the outcome of the ballot measure and the following options that the Board could continue to explore: Snoqualmie partnership, Stand Alone, EFR partner, and contracting with District 10. He advocated for joining EFR or contracting with District 10 to resolve staffing, training and succession planning.

George Robertson commented on the ballot measure and requested that the Board not pursue an agreement with EFR or put the Fire District 10 merger on a future ballot. He also commented on forming an interview committee for hiring the next Fire Chief.

Jay Bluhner encouraged the Board to prioritize three-person career staffing and improvements to training.

Kevin Hauglie asked about the best way to submit questions to the Board in order to have a process for open communication with them.

Terri Divers commented that many of the desired changes can be obtained with the current M&O levy. She commented on the development of a five-year budget to provide information to the community for a successful replacement of the M&O levy in 2020. She requested feedback on a draft budget that she had sent to Chief Connor and Secretary Wall.

Robert Angrisano commented on increasing the career staffing to 12 FF, mandating 3-person minimum career standards, bunker gear needs, training; South King Co. training consortium, aid car purchase, five-year finance plan, succession plan for the Chief's position and open two-way communications with the Board.

Brandon Bothwell thanked the Commissioners for putting the ballot measure out for a vote. He asked the Board to be cautious with the finances while contemplating current and future staffing and the effect it may have on the next M&O levy request.

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second provided by Commissioner Hansen, the Board approved the minutes of the April 8, 2019 regular meeting and April 26, 2019 special meeting.
Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Commissioner Hollis and a second provided by Commissioner Hansen, the Board approved the following expenses: Voucher No. 22667-22698 totaling \$40,229.10; Payroll and EFT transactions totaling \$119,910.17. Motion Carried.

FINANCIAL REPORTS:

The 2018 BARS Report was provided to the Board for review and comment. Secretary Wall discussed and confirmed with the Board that there were no "Related Parties" disclosures for 2018.

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The Board reviewed the budgets and financial statements. Secretary Wall stated that the G.O. Bond and COP loan payment for the engine would post on June 1, 2019.

STATION USER AGREEMENTS:

Fall City Park District - Board Meeting, 5/21/19, 7:00 p.m. – 9:00 p.m.

NW Atlantic Salmon Fly Guild - Fly Tying Demonstration, 5/19/19, 9:00 a.m. – 5:00 p.m.
Approved.

CORRESPONDENCE:

Fire District's Commissioner Position No. 2, Candidate Filing Period, 5/13 - 5/17/19.

The following letters and written comments were received:

Citizens Supporting the Fall City Fire Dept. - Press Release - 4/25/19

John Reeves - 4/8/19

Rick Reynolds - 5/13/19

Terri Divers - 5/13/19

George Robertson - 5/13/19

Robert Angrisano - 5/13/19

Discussion ensued on how the Board can best address the issue or process of when to respond to correspondence and citizen comments. Chairman Meredith conveyed that there can be gray areas when opinions are voiced and we will always have the problem of not providing the desired answer or outcome.

Commissioner Hollis commented that generally the Board does not necessarily have to respond, though we typically do and we have provided an informal process for open dialogue in the past. He suggested having some special meetings or roundtable sessions with a couple of focused topics on the agenda open for discussion.

CHIEF'S REPORT:

Alarms

In April, the District responded to 33 BLS Aid calls, 10 ALS Aid calls, 8 Fire calls and 3 Service calls for a total of 54. The fiscal year to date total at the end of the month was 444 alarms, compared to 397 in the 2019 fiscal year. The calendar year to date total at the end of the year was 276 alarms compared to 201 in 2018. The District requested mutual aid on 1 alarm. The District provided mutual aid on 14 alarms of which we were cancelled 6 times.

The 01:30 turnout time standard was achieved on 37 of 51 calls which is 72.5%. The 90% turnout time was 02:00. Alarm Charts for the month were provided for review.

Volunteer Firefighters / E Shift Program

One of the four 2018 recruits will need to re-take the NREMT written test after completing some remedial training. Three of the new recruits for 2019 recently completed their fire training, a graduation was held on Saturday, April 20, 2019. There is additional training to accomplish before assignment to shift. Two of the three will be attending EMT training later this year.

NORCOM

Chief Connor reported that he had attended the NORCOM Governing Board meeting last Friday. Budget policy was adopted for 2020.

Shared Staffing

Each of the career Officers has been tasked with scheduling Shared Staffing orientation training for 2019. The goal is to have most of this complete by July 1, 2019.

Chief Mac Pearson

Chief Connor reported that the memorial service for former Fire Chief Mac Pearson was held Friday April 12, 2019. The memorial included a graveside service in Preston followed by a potluck reception here at our fire station. Chief Connor stated that the event went well and stated that Secretary Wall had gone above and beyond to make the event a success.

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Other Miscellaneous

Chief Connor reported the following miscellaneous items were recently completed or are in progress: Thermal Imaging Camera (TIC) is still out for manufacturer repair, a loaner from Snoqualmie is in place; Several SCBA Air samples had been submitted to UW lab for analysis and did not meet the standard due to excessive moisture content. The most recent sample is in the acceptable range; The On Board Mobile gateways used on A152 and E152 will be at the end of their support life on 12/31/2020; The HRA third party vendor used in 2018 and prior had completed their run out period, and the contract will be terminating;

Executive Session

Chief Connor requested that an executive session be held at the end of the meeting in accordance with RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

UNFINISHED BUSINESS:

2019 Ballot Measure, Proposition No. 1

Chief Connor reported that a Special Election was held on April 23, 2019 and that Proposition No. 1 Proposed Merger into King County Fire Protection District No. 10, received 931 Yes votes (46.25%) and 1,082 No votes (53.75%).

Chief Connor provided a copy of the deferred work list he has been working from following the election. The provided list does not include everything. The Board may wish to review the list and assist with arrangement of priorities. The list also highlights the need for a future funding plan.

The Board discussed their top four priority items: Finance Plan, Collective Bargaining Agreement, Aid Car Purchase and Zone 3 training consortium. Chairman Meredith stated that for the special meeting he would like to focus on the Financial Plan; items such as training and apparatus replacement would most likely be tied into the finance plan.

King County ILA – Fire Protection Services

Chief Connor reported that a hearing at the King County Council GAO (Government Accountability & Oversight) committee is scheduled for June 11th at 1:30 pm regarding the proposed agreement.

NEW BUSINESS:

Draft Procurement Policy

Chief Connor stated that the draft policy was obtained from Attorney Snure at the time that he had reviewed the Municipal Research and Services Center (MRSC) materials establishing a small works roster. Chief Connor noted that the Fire Chief Employment Agreement states "that all purchases outside of budgeted purchases in excess of \$500.00 must be authorized by the Chairman of the Board." Discussion ensued on emergency maintenance items that go over the authorized amount. The Board concurred that these types of purchases would be deemed necessary.

Chief Connor also briefed the Board on the bid law changes that will go into effect in July. Chairman Meredith suggested incorporating the new bid law amounts into the policy prior to finalizing. The Board to review the policy and provide further recommendations.

King County Automatic Aid Agreement

Chief Connor reported that the Board had been previously provided with a copy. The agreement is for automatic aid which is different from mutual aid. Automatic Aid eliminates the delay inherent in a mutual aid request. We also have a signed mutual aid agreement. After discussion, Chairman Meredith requested this item to remain on the agenda for approval at the next regular meeting.

OTHER:

The Board scheduled a Special Meeting for June 3, 2019 at 7:00 p.m. The Financial Projections and Fall City Day to be included on the agenda.

A ten minute break was called at 8:05 p.m. The Board signed meeting documents prior to the Executive Session.

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EXECUTIVE SESSION:

The Board convened into a twenty minute Executive Session with Chief Connor at 8:15 p.m. in accordance with RCW 42.30.110(g); to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 8:35 p.m. the Board convened back into the regular meeting.

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:35 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Chairman

[Signature]

Commissioner

[Signature]

Commissioner

[Signature]

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Board of Commissioner's Meeting

Attendee List – May 13, 2019

Cpt. Ken Larson
FF Shaun Baker
FF Dane Brookshear
FF Scott Fleming
FF Jonathan Krell
FF Marcus Noble
Robert Angrisano
Jay Blucher
Brandon Bothwell
Mary Butler
Terri Divers
Noel Eby
Kevin Hauglie
Laurie Hauglie
Jane Krein
Anna Meehan
Nancy Moore
Ben Norton
John Reeves
Rick Reynolds
George Robertson
Debbie Sanchez
Dave Schiesser
Tommy Wall
Shawn Wetherbee