

King County Fire Protection District No. 27

Minutes

The Regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on January 9, 2024, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:01 p.m.

Present:

Chairman Daniel Meredith
Commissioner Lilly Hansen
Commissioner Kristopher Belfield
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux
Dave Hart

BUSINESS FROM THE FLOOR:

Chairperson Election

After Discussion, Commissioner Meredith was duly appointed the Chairperson of the Board.

Board for Volunteer Firefighters – Commissioner Representative

Commissioner Belfield was duly appointed the Commissioner Representative of the Local Board for Volunteer Firefighters.

Public Comment - None

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the December 12, 2023 Regular meeting and December 28, 2023 Special meeting.

MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment.

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved the following expenses: Voucher No. 24577 - \$409.00, Vouchers No. 24578-24614 totaling \$86,917.68 and Payroll and EFT transactions totaling \$171,803.67. **MOTION CARRIED.**

FINANCIAL REPORTS:

2023 Budget and Bond Fund Report

The Board reviewed the Monthly Budget, Bond Report and Financial Statements.

2024 Draft Budget

Secretary Wall briefed on the following revisions to the 2024 Draft Budget:

- Revenues: 2023 carry over into 2024- Grant funds of \$20,000 State Mobe funds of \$22,525, and Sale of Capital Assets of \$5,000.
- Expenses: \$20,000 was added to the Overtime and Overtime-Training line items. \$5,750 was added to the Vehicle Maintenance.

Chief Culp briefed the Board on the District's current staffing, overtime costs, training consortium costs and reimbursements expected from the consortium for Captain Fleming's participation as an instructor.

After discussion the Board requested to include \$25,000 that is expected from the Training Consortium into the Reimbursement line item.

Chairman Meredith Moved to adopt the 2024 Draft Budget-Version 3 as presented with the additional \$25,000 to be included in the Reimbursement line item. Commissioner Belfield provided a second.

MOTION CARRIED.



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STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Tying Guild - Meetings - 1/20/24, 2/10/24 (8:30 am - 4:00 pm) - Approved
Empower Youth Network - Youth Mental Health Class - 2/3/24 (8:30 am – 3:30 pm) - Approved

CORRESPONDENCE:

CHIEF'S REPORT:

Alarms:

For December 2023, the District responded to 35 Aid calls, 14 Medic calls, 22 Fire calls, and eight service calls, a total of 79 calls. For 2023, the District had 906 calls for service compared to 1009 in 2022. We saw a 10.21% drop in calls for service.

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Incr/Decr
2020	58	67	59	57	47	64	76	70	76	71	57	69	771	-0.64%
2021	79	71	56	69	65	103	112	77	82	88	78	92	972	26.07%
2022	83	79	71	89	72	77	94	95	92	96	88	73	1009	3.81%
2023	70	51	53	74	82	81	85	105	91	67	68	79	906	-10.21%

	2022		2023
Aid	513	Aid	449
Medic	187	Medic	157
Fire	194	Fire	216
Service	115	Service	84
Total	1009	Total	906

Turn-out times: December - The turn-out time standard was achieved on 45 of 78 calls, which was 57.7%. The 90 percentile turn-out time was 2:13

- One call was an MIH call handled by Redmond Fire.
- Eastside Fire Rescue handled four calls due to us being on other calls, and one call was handled due to them being the closest unit.

Volunteer Firefighters / E-Shift Program:

- The volunteers completed 197 hours of E-Shift duty for December
- Firefighters Geller, Montefusco, and Magnan completed a combined total of 159.3 hours of training in 2023.

Career Staff:

- The career staff completed a combined total of 4053.7 hours of training in 2023. This is an average of 28.15 hours per member every month.
- The career staff has completed their shift switches and are now on their new shifts. Firefighter Hillier is still on the 6-19 schedule until Firefighter Lussier and the new firefighter start. Firefighter Lussier has received his final clearance to come back to the field on February 1, 2024.
- We have offered a conditional offer for the open firefighter position. They are going through the process at this time. The goal is to have them start around the 2nd week of February.
- I want to thank DC LeDoux, Captain Fleming, and Firefighter Lussier for conducting interviews for the firefighter position. They interviewed 16 applicants and presented four of them to me for interviews.

Training:

- Captain Fleming will be assigned to the SKCFTC and will participate as part of the recruit academy starting January 22, 2023
- We currently have the four officers who will be going to their annual EMS CBT instructor update in January and February.



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Station/Equipment Projects:

- The SCBA Compressor motor has been evaluated and can not be repaired. LN Curtis is coming up with options for replacing the compressor, and we will meet with them to discuss those options.
- Hughes Fire Equipment has ordered the needed items for the repairs to Aid-152. The cost will be around \$1,200.00.
- DC LeDoux is still working with other agencies regarding a future agreement on vehicle maintenance. Puget Sound and Bellevue can not take on new agencies. Redmond Fire gave us an offer that would cost approximately \$150,000.00 more than we currently have budgeted for maintenance. We are still talking with Shoreline Fire about a possible agreement.
- We had to bring out Roto-Rooter to clean out the drain for the kitchen sink.
- Engine 252 went to EFR Shops for an evaluation of the air system.
- Engine 152 is scheduled to complete its annual service and replace some of its suspension systems.
- Chief Culp updated the Board on the Transport Billing process.

Community Involvement:

- The Union conducted Operation Santa and was able to help five families and donate food items to the Fall City and Carnation food banks.

UNFINISHED BUSINESS:

2024 Draft Budget

Discussed previously.

Annual Performance Reviews; Chief Culp, DC LeDoux

Executive Session:

The Board Convened into and Executive Session with Chief Culp and DC LeDoux at 7:55 p.m. in accordance with RCW 42.30.110(g); to review the performance of a public employee. An estimated 25 minutes was requested.

At 8:20 p.m. Chief Culp and DC LeDoux left the Executive Session; an additional 10 minutes was requested. At 8:30 p.m. Chief Culp entered the Executive Session with the Board; an additional 15 minutes was requested. At 8:45 p.m. the Board convened back into the Regular Meeting.

On the Motion of Chairman Meredith and a second by Commissioner Belfield the Board approved a 5% increase to DC LeDoux's compensation effective January 1, 2024. MOTION CARRIED.

On the Motion of Chairman Meredith and a second by Commissioner Hansen the Board approved a 5% increase to Chief Culp's compensation effective January 1, 2024. MOTION CARRIED.

NEW BUSINESS:

OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:50 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

Del Meredith
Chairman

Telly J
Commissioner

Kurtis Belfield
Commissioner