

King County Fire Protection District No. 27

Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on March 13, 2018 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:03 p.m.

Present:

Chairperson Hansen
Commissioner Hollis
Commissioner Meredith (via phone)
Chief Connor
Secretary Wall

In Attendance:

Captain Larson
FF Noble
FF Fleming
FF Rose
FF Krell
FF Belfield

BUSINESS FROM THE FLOOR:

Chief Connor presented a Certificate of Achievement award to FF Noble for having perfect attendance for the calendar years of 2016 and 2017.

Local Board for Volunteer Firefighter Meeting

The Board went into a Local Board for Volunteer Firefighter Meeting at 7:05 p.m. to discuss the 2017 Pension Participation Certification. At 7:08 p.m. the Board convened back into the regular meeting.

APPROVAL OF MINUTES:

On a Motion made by Commissioner Meredith and a second provided by Commissioner Hollis, the Board approved the minutes of the February 13, 2018 regular meeting. Motion Carried.

WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On a Motion made by Commissioner Hollis and a second provided by Commissioner Meredith, the Board approved the following expenses:

Voucher No. 22140-22174 totaling \$34,448.81
Payroll and EFT transactions totaling \$107,647.01.
Motion Carried.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements.

STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Guild – Fly Tying Demonstration, April 7, 2018, 9:00 a.m. – 5:00 p.m.
Approved

CORRESPONDENCE:

Public Disclosure Commission – F1 Statements Due April 16, 2018

Open Government Training

Chief Connor reminded the Board that the four-year refresher training is due for Chairperson Hansen in April and Commissioner Hollis in July this year.

CHIEF'S REPORT:

Alarms

In February, the District responded to 19 BLS Aid calls, 12 ALS Aid calls, 11 Fire calls and 6 Service calls for a total of 48. The fiscal year total at the end of the month was 291 alarms, compared to 332 in the 2017 fiscal year. The calendar year to date total at the end of the month was 95 alarms compared to 144 in 2017. The District requested mutual aid on 3 alarms of which we cancelled 1 times. The District provided mutual aid on 19 alarms of which we were cancelled 8 times.

The 01:30 turnout time standard was achieved on 25 of 44 calls which is 56.8%. The 90% turnout time was 01:55. Alarm Charts for the month were provided for review.

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Volunteer Firefighters / E Shift Program

One recruit from 2017 is still awaiting EMT certification. Five recruits continue to train on Thursday evenings and all day on Saturdays.

NORCOM

Chief Connor reported that NORCOM Governing Board meeting was held last Friday March 9, 2018. The Principal's Assembly is scheduled for April 13, 2018. Chief Connor stated that if one of the Commissioners would like to attend to please let him know as soon as possible.

Shared Staffing

Shared Staffing orientation training of our personnel for 2018 is continuing with good progress.

DNR Forest Land Response Agreement 93-096962

Chief Connor stated that the current agreement will expire on April 12, 2018. The proposed new agreement that he e-mailed to the Board for review is similar, but has a few new provisions. Chief Connor stated that he had sent the agreement to Attorney Brian Snure for review and received an email back approving the form of the agreement. The new agreement is for five years. Commissioner Meredith stated if the agreement was comparable to the last one and there were no significant changes he would move to approve and sign the agreement tonight. Chief Connor discussed some of the minor revisions.

On a Motion made by Commissioner Hollis and a second provided by Commissioner Meredith, the Board approved the DNR Forest Land Response Agreement 93-096962. Motion Carried.

Edge Physical Therapy

Chief Connor reported that development of a customized exercise program has been completed and the training occurred last week. The purpose of the exercise regimen is to strengthen common and specific muscle groups and prevent injuries.

Intergovernmental Agreement / EMAC Agreement

Chief Connor reported that the District had received an Emergency Management Assistance Compact (EMAC) package from the State. This is an Intergovernmental Agreement (IGA) with the State that is used to provide all hazard emergency assistance in response to a request made by another State. Chief Connor stated that he needed some direction from the Board. He recommended an executive session at the end of the meeting to discuss further since it may impact the collective bargaining agreement. Further discussion with the Local will occur prior to signing.

Surplus Equipment

Chief Connor discussed the surplus equipment items, their values, and disposition options. After further discussion the Board duly moved to set the minimum bid amounts; '94 Salvage Truck - \$6,500, SEV and Trailer - \$7,500 and the Stihl Chainsaws at \$25 each. The defibrillators would be donated outside of the U.S. The Board concurred with utilizing a sealed bid process and authorizing Chief Connor to decide the method for advertising.

Legislative Update

Chief Connor asked if the Board has been receiving the legislative updates from the WFCA. He briefed the Board on the new approval requirements for EMS levies and the Labor and Industries Post Traumatic Stress legislation relevant to fire agencies.

Apparatus Replacement

Chief Connor stated that he had a meeting with the Officers and one of our Vendors to evaluate the re-mount option on the back up aid car. He briefed the Board on the pro's and con's. Discussion ensued on other agencies that have done re-mounts on their aid cars. Chief Connor stated that a transfer into the reserve account will need to occur.

UNFINISHED BUSINESS:

Consolidation Exploration Committee Update

Chief Connor reported that the Committee has met a total of six times. An initial list of questions and issues to address has been compiled. The Committee has invited Chief Clark to the Committee meeting this Friday to answer questions using the list as an outline.

District 10 Consolidation

Next Joint Board Meeting is scheduled for 4/17/18 at 6:00 p.m. at Station 271.

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Snoqualmie Cooperative Operation Exploration

Chief Connor stated that he and Chief Correira had met a total of six times. Labor was included at four of the meetings. Work continues to document the matrix of options, to develop financial information for each option and to list the benefits and challenges of each. Discussion ensued on the timeline for completion of the scoping document.

Fire Safety Occupancy Inspections

Chief Connor stated that he had a conversation with the Local regarding Company level inspections and possibly even more advanced level inspections depending on how the County responds. He expects to hear more back from the Local after they discuss the issue with their members. Chief Connor stated if the District assumes responsibility for these inspections we can have one of our employees certified or decide to outsource them.

SRT Program / River Rescue Equipment

Chief Connor stated that he currently does not have a recommendation for new river rescue equipment.

Dedicated Daytime Training Officer / 12/24 Hr. Floater Position

Chief Connor recommended doing some financial modeling to determine the best timeline of hiring additional personnel. He also discussed a levy lid lift as a future funding option.

Other Revenue Sources

Chief Connor discussed transport fees and the unused portion of the EMS levy as possible revenue sources.

Fall City Day – FF Pancake Breakfast Committee

FF Fleming and FF Rose conveyed that they were trying to get some traction on the 501-(c)3 paperwork.

Policy & Procedures Manual

Chief Connor briefed the Board on the public records policy and records retention policy.

NEW BUSINESS:

Executive Session:

The Board went into a ten-minute Executive Session with Chief Connor at 8:35 p.m. to discuss issues affecting the Collective Bargaining Agreement in accordance with RCW 42.30.140(4)(a). At 8:45 p.m. an additional twenty minutes was needed to finish the discussion. At 9:05 p.m. the Board convened back into the regular meeting.


OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 9:05 p.m.

Attest:
Melinda Wall
Board Secretary

Melinda Wall



Commissioner



Commissioner



Commissioner