

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on January 11, 2021. Due to the COVID-19 Pandemic, the meeting was held remotely with Online Video and Audio Conferencing.

Chairman Meredith called the meeting to order at 7:00 p.m.

### **Present:**

Chairman Eric Hollis  
Commissioner Lilly Hansen  
Commissioner Daniel Meredith  
Chief Chris Connor  
Secretary Melinda Wall

### **In Attendance:**

Chief Brian Culp  
Capt. Patrick Ledoux  
Lt. Scott Fleming  
Terri Divers  
Robert Angrisano

Dave Hart  
George Robertson

### **BUSINESS FROM THE FLOOR:**

#### **Chairperson Appointment**

Commissioner Meredith moved to nominate Commissioner Hollis to the Chair position for 2021. A second was provided by Commissioner Hansen. MOTION CARRIED.

Secretary Wall confirmed that Commissioner Hansen would serve as the Commissioner Representative on the Board for Volunteer Firefighters Local Board.

The Governor's Proclamation 20-28 which temporarily prohibits in-person public meetings was in effect through January 19, 2021.

#### **Public Comment Period**

None received.

### **APPROVAL OF MINUTES:**

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the December 14, 2020 regular meeting and December 22, 2020 special meeting. MOTION CARRIED.

### **WARRANTS:**

The Board reviewed the various vouchers drawn on the Expense fund.

On the Motion of Chairman Hollis and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 23361-23398 totaling \$57,897.64; Payroll and EFT Transactions totaling \$134,343.59. MOTION CARRIED.

### **FINANCIAL REPORTS:**

The Board reviewed the budgets and financial statements.

### **CORRESPONDENCE:**

#### **CHIEF'S REPORT:**

##### **Alarms**

Chief Connor reported that due to a combination of factors the report on Alarms for December and the year end is not complete for tonight's meeting.

##### **Volunteer Firefighters / E Shift Program**

Two of the three 2020 recruits have completed their EMT class and will be taking the National Registry written test. The other recruit is working to complete makeup in order to complete the class. Two Volunteer members were hired on 1/1/2021 and has reduced the number of Volunteers. The process to select individuals for the 2021 recruit class is underway.

##### **COVID-19**

Chief Connor reported that a number of our members have either begun or completed the Covid Vaccination series, this represents about 50% or so and that should increase slightly soon. Our Fire Station remains closed to visitors and non-essential personnel. Personnel are still conducting frequent

## King County Fire Protection District No. 27

health assessments, with nearly all being POC tested for Covid when they arrive for work.

### **NORCOM**

Chief Connor reported that the NORCOM Governing Board meeting was held last Friday. Adjusting the budget has been a high priority. Chief Connor reported that currently NORCOM uses two CAD systems one for police and one for fire and it causes a duplication of the maintenance costs. A proposal to procure a single CAD system is expected this year and there will be some start up costs when this occurs.

### **356<sup>th</sup> DR SE**

Chief Connor reported that the repairs to the slide area are essentially complete with some one lane closure required to complete final details.

### **Larson Retirement**

Chief Connor reported that Captain Ken Larson completed his last shift on the morning of December 29, 2020. His official retirement date was December 31, 2020. Captain Larson was the second retirement out of our paid employees that the department has had, following Chief Pearson back at the end of 1990. Many of our active members were present to provide him with our best wishes send off.

### **Hire Progress**

Chief Connor reported that new Employees Kyle Patterson and Jake Conroy began employment on 1/1/2021 and their orientation was completed on 1/4/21 - 1/5/21. They are both assigned to shifts now. Jake Conroy will be assigned to the Washington State Fire Training Academy (WSFTA) beginning 1/28/21 through 4/23/2021.

### **Promoted Officers**

Chief Connor reported on the promotions that went into effect on 1/1/2021; Captain Patrick LeDoux was promoted to permanent Captain and has moved to the daytime Training Officer position. Lieutenant Joe Springer as Acting Captain, and Firefighters Scott Fleming and Steve Bandy were both promoted to Lieutenant.

### **UNFINISHED BUSINESS:**

#### **Information Technology (IT) Consultant**

Chief Connor reported that he and Commissioner Meredith still need to finalize a proposal. Commissioner Meredith stated that he would also like to wait so that Chief Culp can have some input and know that it's going to work for him.

#### **Succession Planning**

Chief Connor reported that the Employment agreement with Chief Culp is complete. We expect Chief Culp to begin on February 1, 2021. Chief Connor stated that he will hand the reins over to him and assist him as necessary during the transition period.

Chief Culp discussed his moving schedule and was looking forward to being at work on February 1, 2021.

#### **2021 Draft Budget**

Chief Connor reported that the 2021 Expense budget was ready for adoption by the Board. Chairman Hollis asked if there were any questions or further input. No further discussion.

On the Motion of Chairman Hollis and a second by Commissioner Meredith the Board adopted the 2021 Budget as presented. MOTION CARRIED.

### **NEW BUSINESS:**

#### **Training Update**

Captain LeDoux updated the Board on the following:

- Firefighters that were hired in January 2020 are finishing up their probation and year end assignments. Orientation and training focus is underway for the two new employees.
- Two Volunteers taking their National Registry written test. One Volunteer to finish training and should be testing next month. One additional Volunteer who has the full-time training academy is rejoining our department.
- Driver training and recertification class underway.
- First quarter of annual training assignments underway using LMS platform with Target Solutions.
- Hearing conservation testing and training done.
- Volunteer Recruit Academy underway; physical agility testing and interviews scheduled.

## King County Fire Protection District No. 27

- Ballistic body armor training completed.
- 730 training activities/course drills/events completed since April 1, 2020.
- 11 career firefighters and two volunteers red card certified for Wildland firefighting.
- Swift water rescue, boat operator training scheduled this Spring.

Captain Ledoux discussed the benefits of the new daytime training position. He was excited to have some new plans implemented which will help bring more consistency to the department's training program and collaboration between the three shifts.

The Board and Chief Culp thanked Captain LeDoux for the training update and the hard work that he has been doing.

### OTHER:

#### Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 7:40 p.m.

Attest:

Melinda Wall  
District Secretary

Melinda Wall

[Signature]  
Chairman

[Signature]  
Commissioner

[Signature]  
Commissioner