

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on June 13, 2017 at Station No. 271 located at 4301 334th PL SE in Fall City, Washington.

Chairperson Hansen called the meeting to order at 7:00 p.m.

### Present:

Chairperson Hansen via phone  
Commissioner Hollis  
Commissioner Meredith via phone  
Secretary Evans

### In Attendance:

FF Fleming – 7:25 p.m.

Chief Connor absent and excused.

### BUSINESS FROM THE FLOOR:

#### APPROVAL OF MINUTES:

On the Motion of Commissioner Meredith and a second by Commissioner Hollis the Board approved the minutes of the May 9, 2017 regular meeting.

Motion Carried.

#### WARRANTS:

The Board reviewed the various vouchers drawn on the expense fund.

On the Motion of Commissioner Hollis and a second by Chairperson Hansen the Board approved the following expenses: Voucher No's. 21779 - 21817 totaling \$39,922.84 and Payroll and EFT's totaling \$120,008.07. Motion Carried.

#### FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. The FF3 overtime line item was discussed and Secretary Evans stated that the reimbursements we are receiving help to offset those costs.

#### STATION USER AGREEMENTS:

KC Water & Land Resources Division – Fall City Community Stakeholders Group  
June 7, 2017, 2:15 a.m. - 5:15 p.m. Approved

#### CORRESPONDENCE:

#### CHIEF'S REPORT:

##### **Alarms**

In May, the District responded to 35 BLS Aid calls, 17 ALS Aid calls, 5 Fire calls and 7 Service calls for a total of 64. The fiscal year total at the end of the month was 513 alarms, compared to 515 in the 2016 fiscal year. The calendar year to date total at the end of the month was 325 alarms compared to 325 in 2016. The District requested mutual aid on 5 alarms of which we cancelled 4 times. The District provided mutual aid on 27 alarms of which we were cancelled 13 times.

The 01:30 turnout time standard was achieved on 39 of 58 calls which is 67.2%. The 90% turnout time was 01:49. Alarm Charts for the month were provided for review.

##### **Volunteer Firefighters / E Shift Program**

The four 2017 recruits completed their live fire training at the State Fire Training Academy this past weekend. A graduation ceremony is scheduled to occur on Thursday June 22, 2017 at 7:00 pm. Commissioners are invited and encouraged to attend. One of our Volunteer Firefighters is currently attending the Washington State weekend recruit academy at North Bend, His graduation is scheduled for 18:00 on Sunday June 25, 2017 at the PGA Snoqualmie Ridge Golf Course. Commissioners are invited and encouraged to attend.



## King County Fire Protection District No. 27

### **NORCOM**

Chief Connor attended the NORCOM Governing Board meeting which was held last Friday morning. Future NORCOM meetings through the end of the year are being re-located due to the East Link light rail extension project and its impact at Bellevue City Hall.

### **Shared Staffing**

Shared Staffing re-orientation training of our personnel is complete and initial training is nearly complete. Personnel swaps are continuing to be used to facilitate the training of other agency personnel.

### **Cooperative Operation Exploration**

The Fire Chiefs continue to meet to discuss working cooperatively in specific areas, and will report back to the exploration committee and ultimately to the Commissioners and Councilmembers. The latest meeting held last week focused on Swift water and Rope Rescue training.

### **King County Land Acquisition Strategy & Community Engagement**

Chief Connor attended a second meeting of a Stakeholder Group of interested Fall City parties on June 7, 2017 here at the Fire Station. The meetings have been organized by King County and the purpose is to advise the community of its future land acquisition strategy and plans in the Fall City area. Land Acquisition by King County under this plan is generally to facilitate; flood reduction, salmon recovery, or recreational uses. A draft map was presented which illustrated a number of large parcels and properties that the County may have interest in either acquiring outright or in preserving as open space by acquisition of the future development rights. Meetings are planned through the remainder of this year.

### **Vehicle Replacement**

Replacement of the 1994 Chevrolet pickup truck is planned to occur this year. In reviewing potential future needs, it has been suggested that the replacement vehicle be a one ton model versus the current ¾ ton model, and that it have a crew cab versus the current single cab model. The reasoning is that the vehicle would be capable of being outfitted with a slip in wild land pump module in the future. Making these changes adds additional cost. The original replacement budget was \$42,500 and an expense of \$43,775 was anticipated. The proposed changes would likely increase the final replacement cost by \$5,000 to \$7,000. Chief Connor is requesting authorization to increase the replacement budget amount to \$50,000. He is further requesting Board authorization to execute any necessary orders for purchases, and documents to obtain the vehicle and to facilitate its completion, within the scope of the budgeted amount.

Commissioner Hollis stated that he thought it was a good idea to have the additional features on the replacement truck. Chairperson Hansen had some concerns with the costs and how much the truck would be utilized. Discussion ensued regarding wildland mobilization, what the District's future plans and capability would be. The potential to have an optional brush truck was discussed. Commissioner Meredith stated that the increased costs are incremental and small enough that it gives us the potential to move in that direction. After further discussion the Board took action on Chief Connor's recommendations.

On the Motion of Commissioner Hollis and a second by Commissioner Meredith, the Board approved the increased vehicle replacement budget amount of \$50,000 and authorized Chief Connor to execute and sign any necessary documents for purchase, delivery and facilitating the completion of the order. In addition the Board authorized Chief Connor to make application for vehicle title, and to register and license the vehicle on behalf of the District.

Motion Carried.

### **UNFINISHED BUSINESS:**

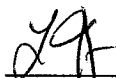
#### **Employee/Member Survey – Key Issues and Objectives**

The special meeting to further discuss the employee/member survey is scheduled for Saturday, June 24<sup>th</sup> at 9:00 a.m. at that the Roadhouse restaurant. Commissioner Hollis stated that his expectations were to keep the meeting informal and to promote open dialogue. Commissioner Meredith suggested having a few open ended questions prepared to initiate discussions within the group. The Board also concurred that breakfast for District members would be paid by the District.

### **NEW BUSINESS:**

#### **Performance Evaluations**

On the Motion of Commissioner Hollis and a second provided by Commissioner Meredith, the Board authorized that any changes to Chief Connor's contract and compensation and Secretary Evans' non



King County Fire Protection District No. 27

uniformed personnel policy and compensation would be effective July 1, and August 1, 2017 respectively.  
Motion Carried.

Commissioner Hollis asked Chairperson Hansen if she would take the lead on preparing the draft documents for Chief Connor's evaluation, of which she concurred.

**OTHER:**

FF Fleming stated that the LOCAL had received correspondence from Bob Angrisano and that he had some interest in filing for the commissioner position in this year's election. Although it appears that he has not filed. Commissioner Hollis stated that Bob had represented our District on the RFA committee when those discussions were going on.

Secretary Evans discussed the annual banquet and stated that the cost to hold it on Saturday at the TPC will be significantly more this year. She had also inquired with the Roadhouse to see if they had any interest in hosting us on a Saturday. Commissioner Meredith suggested inquiring with the Salish as well.

Commissioner Hollis brought in a sky lantern that was given to him by his neighbor. His neighbor had found it resting against his garage and was concerned that it was a potential fire risk. Chairperson Hansen stated that you can purchase them at many locations and they probably are not regulated. The Board would like to discuss further with Chief Connor at the next meeting.

**Adjournment:**

With no further business to discuss the meeting was adjourned by Chairperson Hansen at 7:36 p.m.

Attest:

Melinda Evans  
Board Secretary

Melinda Evans

[Signature]  
Commissioner

[Signature]  
Commissioner

[Signature]  
Commissioner