

King County Fire Protection District No. 27

Minutes

The Regular Meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on March 11, 2025, at Station 152 located at 4301-334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with online video and audio conferencing.

Chairman Meredith called the meeting to order at 7:00 p.m.

Present:

Chairman Daniel Meredith - via Teams
Commissioner Kristopher Belfield
Commissioner Lilly Hansen
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux
Lt. Springer - via Teams
Lt. Parker McKinnon
FF Marcus Noble

BUSINESS FROM THE FLOOR:

Public Comment - None

APPROVAL OF MINUTES:

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved the Minutes of the February 11, 2025 Regular Meeting.
MOTION CARRIED.

WARRANTS:

Chief Culp briefed the Board on the warrants and EFT transactions presented for payment.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved the following expenses: Voucher No. 25044-25078 totaling \$71,921.08 and Payroll and EFT transactions totaling \$175,538.91. MOTION CARRIED.

FINANCIAL REPORTS:

2025 Budget and Bond Fund Report

The 2025 Expense Budget and Bond Fund Report were provided to the Board for review and discussion. There was a brief discussion on the cash inflows and that there may be a dip in the cash line item. It was noted that March is typically the low point prior to the District attaining the first half of the tax revenues that are received in April.

STATION USER AGREEMENTS:

NW Atlantic Salmon Fly Tying Guild – Meeting – 3/15/25 (8:00 am – 4:00 pm) - Approved

CORRESPONDENCE:

Public Disclosure Commission – F1 Statement Due 4/15/2025

The Commissioners were reminded that their F1 Statements were due April 15th.

Snure Seminars:

4/25/25 - Creating and Managing Fire Service Employment Relationships
5/9/25 - Fire Service Employment Compensation and Benefits

Commissioner Belfield, Commissioner Hansen and Chief Culp stated that they were interested in attending the seminars. The Board discussed obtaining the group rate for the seminars and also concurred that commissioner compensation for the seminars would not be provided.



King County Fire Protection District No. 27

CHIEF'S REPORT:

Alarms:

- For February 2025, the District responded to 37 aid calls, 9 medic calls, 24 Fire calls, and 16 service calls, for 86 calls. The year-to-date total is 161 compared to 167 in 2024.
- Turn-out times: February – The turn-out time standard was achieved on 42 of 75 calls, which was 56.0%. The 90 percentile turn-out time was 2:05.
- Redmond Fire went to four MIH calls.
- Eastside Fire answered one Chaplain call, four calls for which they were the closest unit, one Aid Call while we were on another Aid Call, and one call while we were at training.
- In February, we transported 12 patients to the hospital.

Volunteer Firefighters / E-Shift Program:

- The volunteers completed 12 hours of E-Shift duty for February.
- Fire Corps program – I am still trying to get everything set for the rollout of this program.

Career Staff:

- Firefighters Fleming, Dumas, and Patterson completed the Firefighter Stairclimb on March 9.
- We have an officer's meeting tomorrow morning in which we will be going over goals, objectives, strengths, and weaknesses. This will be for themselves and the crews. I will be taking this information and building evaluations for the year. This will also be the start of our next strategic plan.
- We are waiting for one additional test for the health clearance, and I will give our new hire a final offer of employment. He will start on April 21 to work for two weeks with Captain Fleming and the crews to prepare him for the Academy in North Bend.

Training:

- The crews completed Live-Burn training at an acquired structure in the North Bend area.
- The crews completed MCO training for Scenes of Violence.
- Lieutenant Springer and Firefighter Noble completed Command Procedures in Kent. All of the officers and acting officers have completed the Command Procedures course.
- Captain Fleming completed the S230/S231 Wildland Engine Boss Course last week.
- All officers and acting officers completed their CBT Instructor update through King Co. EMS.
- The crews will start to cycle through their annual swiftwater training through the consortium at the end of the month.

Station/Equipment Projects:

- King County EMS has approved new AEDs for the BLS providers. The two best options are the most expensive because they cost three times more than a regular AED. We are looking at possibly purchasing at least one this year, but additional information needs to be obtained from King County EMS if they will help cover the cost for the smaller departments.
- We replaced two tires on Aid 152 at Les Schwab after one tire had started to separate.
- Engine 252, Engine 152, Aid-152, and Aid 252 have all been cycled through the Shoreline Shops. The only significant repairs were to Aid 252, which dealt with some engine and transmission leaks that needed to be corrected.
- Tender 152 is currently at the Shoreline Shops. The most significant cost of the Tender will be the replacement of all of the tires since they are seven years old. Per NFPA tires need to be replaced at seven years.



King County Fire Protection District No. 27

- We have a heat detector within the Aux Bay that malfunctioned because of a roof leak. We had to call the alarm company out to diagnose the problem. We have also called a roof company to evaluate the roof. While the Aux Bay is a metal roof, the ridge cap and the seal between the cap and the metal have failed. The roof company is going to replace the ridge cap and all of the screws on the roof, along with correcting one area on the main building that leaks. He states that our current roof is in good to fair shape.
- The crews have reported that the septic alarm has been going off. We had the septic vendor come out to evaluate it, and they stated it was working correctly. This is probably due to the recent rains and the use of the extractor for gear washing.
- Our Hurst Cutters went off for repairs and are returning. Some repairs were covered by warranty. The cost will be around \$1,000.00.
- I met with Eastside Fire regarding the internet at the station. The goal is that we provide their primary internet, and they will provide backup internet through StarLink. This will save both agencies money as we will cancel our DSL service and their Comcast internet. This will not affect our service as they only have one computer and phone that uses the internet.
- We are also working with Eastside Fire to obtain a brush truck that they will decommission within the next few months.

Community Projects/Events:

- We have helped in completing crosswalk flag holders on Highway 202.

Strategic Plan Update:

- Chief Culp stated that he would be developing the District's 2025-2027 Strategic Plan, looking at the District's goals, getting input from the community, employees and commissioners. He reviewed the initiatives and goals from the 2022- 2024 Strategic Plan and the accomplishments that the District had achieved. Chairman Meredith thought that the format and progression of the strategic plan that Chief Culp had administered was very good and looked forward to the next one.

UNFINISHED BUSINESS:

State Auditor's Office – District's 3-Year Audit (2021-2023)

Secretary Wall stated that the Auditors are finalizing their work, a few corrections to the District's Notes to the Financial Statements were made and she expected some policy recommendations from them. The exit conference was expected to be scheduled next month.

New Engine Purchase

This item to be tabled until future updates occur.

Policy Review

100.8.2 – Draft Electronic Funds Transfer Disbursement

100.6.0 – Draft Facility Access and Security

Chief Culp briefed the Board on the draft Electronic Funds Transfer Disbursement policy that was provided to them and recommended approval. After discussion, the Board moved to approve.

On the Motion of Chairman Meredith and a second by Commissioner Hansen, the Board approved Policy 100.8.2 – Electronic Funds Transfer Disbursement. MOTION CARRIED.

Chief Culp briefed the Board on the draft Facility Access and Security policy that was provided to them and recommended approval. After discussion, the Board moved to approve.

On the Motion of Chairman Meredith and a second by Commissioner Belfield, the Board approved Policy 100.6. – Facility Access and Security. MOTION CARRIED



King County Fire Protection District No. 27

NEW BUSINESS:

Local 1762 Letter of Agreement – Article 38: Labor Management Meetings

The Local 1762 Letter of Agreement (LOA) was provided to the Board for review and approval. Chief Culp reported that the intent of the LOA is to allow additional representatives both from Labor and Management to attend the meetings. After discussion, the Board moved to approve.

On the Motion of Chairman Meredith and a second by Commissioner Hansen the Board approved the Letter of Agreement regarding Article 38 of the Labor Management Committee to allow additional representatives. MOTION CARRIED

Exempt Employees - Overtime Directive

Chief Culp requested direction from the Board, if they would like to change the contract language for exempt employees to allow overtime compensation prior to Board approval if it is reimbursable by a third party, or have no changes, or to address it with a policy. After discussion, the Board concurred that they would like to see a policy drafted and presented to the Board for consideration.

OTHER:

Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Meredith at 8:19 p.m.

Attest:

Melinda Wall
District Secretary

Melinda Wall

[Signature]
Chairman

[Signature]
Commissioner

[Signature]
Commissioner

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