

King County Fire Protection District No. 27

Minutes

A Regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on December 13, 2021, at Station 152 located at 4301 334th Place SE, Fall City, Washington, 98024. The meeting was also available remotely with Online Video and Audio Conferencing.

Chairman Hollis called the meeting to order at 7:00 p.m.

Present:

Chairman Eric Hollis
Commissioner Lilly Hansen
Commissioner Daniel Meredith
Chief Brian Culp
Secretary Melinda Wall

In Attendance:

DC Patrick LeDoux
FF Amy Juliano
FF Greg Lussier
Robert Angrisano
Chris Connor
Dave Hart
George Robertson

BUSINESS FROM THE FLOOR:

Oath of Office

Commissioner Meredith took his Oath of Office for King County Fire Protection District No. 27, Position No. 3.

Public Comment Period

None

APPROVAL OF MINUTES:

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the Minutes of the 11/8/2021 Regular meeting, and 11/30/2021-1 and 11/30/2021-2 Special meetings. MOTION CARRIED.

WARRANTS:

The Board reviewed the various vouchers drawn on the Expense fund.

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 23754-23785 totaling \$78,548.26; Payroll and EFT Transactions totaling \$130,912.28. MOTION CARRIED.

FINANCIAL REPORTS:

The Board reviewed the monthly budgets and financial statements. Transferring funds to the apparatus reserve account was discussed.

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the transfer of \$80,000 to the Apparatus Reserve Account. MOTION CARRIED.

CORRESPONDENCE:

CHIEF'S REPORT

Alarms :

For November 2021, the District responded to 26 Aid calls, 15 Medic calls, 25 Fire Calls, and 12 Service calls for 78 total calls. The year-to-date total is 880 calls compared to 702 calls in 2020.

Turn-out Times: November 2021 – The turnout time standard was achieved on 52 of 75 calls which was 69.3%. The 90% turnout time was 1:57. With only one month left in the year, Fall City Fire has had a record month and fiscal and calendar year of calls.

Volunteer Firefighters / E-Shift Program:

- Congratulations to Firefighter Kyra Taubel-Bruce on being accepted into the Seattle Fire Department and Firefighter Cian Portugal into Puget Sound Fire Department. They were both 2020 recruits and put a lot of time and effort into Fall City. We wish them the best of luck while



King County Fire Protection District No. 27

they go to their academies.

- We still have a few volunteers interviewing with different departments and are waiting to hear about possible job offers.
- We will be meeting the volunteer applicants on December 15, 2021. At this time, we have 13 applications. We will accept 6-8 new volunteers for our 2022 recruit academy. A restructure of the volunteer recruit academy will occur considering obtaining certifications from the Fire Academy for all current and future volunteers. We may also consider doing EMT training first.

Career Staff:

- Volunteer Firefighter Greg Lussier is now Career Firefighter Lussier, who started his first day with Fall City Fire today. Firefighter Lussier will be going to the Fire Academy on January 27, 2021. Good luck and congratulations as he starts his Fall City Fire Department career.
- Snoqualmie Volunteer Firefighter Tanner Hillier has been hired and will start with the department on January 3, 2022. Tanner comes to us with his EMT and Firefighter certifications. Congratulations to him on starting his career with Fall City Fire.
- The District and I were served with a Class Action Lawsuit involving a former employee regarding the COVID Vaccination Mandate. Our insurance carrier assigned council and General Council Snure is also aware.

Station Projects:

- We had some repairs done to the garage doors in the past week after having some mechanical issues with one of the doors.
- Thank you, Melinda, for completing the shredding project in the file room. The file room looks great.

Grants

- The Assistance to Firefighters Grant (AFG) closes on December 17, 2021. I am finishing the grant and will have it submitted on the 16th. We are asking for \$107,350.00 that is broken up into three sections, equipment for \$44,902.00, bunker gear for \$25,448.00, and training for \$37,000.00.
- Firehouse Subs has a grant that will open up in January. I am looking at the type of funding they provide and an excellent project to apply for that grant.
- We do not qualify for the Volunteer Fire Assistant Wildland Grants through DNR because we are not 70% volunteers but will continue looking at other department grants.

Aid-Car

- The Aid-Car committee has finished the draft specifications and sent them to Braun Northwest. We will look at purchasing under a GSA or HGAC purchase agreement.

Strategic Planning

- Presentation to be given on the status of our strategic plan for the District.

Training

- There has been a discussion with Duvall, Snoqualmie, Eastside, and Fall City on training opportunities. Eastside and Snoqualmie will be leaving the South Training Consortium mid-year, and Eastside will go to the North. Future discussions will occur on what will be best for training programs. We as a district will be evaluating several options that will provide sound opportunities for our personnel, both career, and volunteer.

COVID-19

- During the three COVID-19 vaccination clinics we hosted at our station, Discovery Health MD gave 208 age 5-11 vaccinations, and 480 age 12+ vaccinations. The clinics were a great success, and I want to thank Discovery Health MD and the duty crews for their help.

Community Involvement

- Thank you, Lieutenant Fleming, Firefighter N. Fleming, Firefighter Lussier, and Firefighter



King County Fire Protection District No. 27

P. McKinnon, for volunteering for the Fall City tree lighting. I would like to also thank Lieutenant Bandy and Firefighters Patterson and Conroy for being part of the tree lighting ceremony. It was a lot of fun, and I had a lot of comments that it was nice that we were out. The continued interaction between the community and the fire department is essential to having a great relationship.

- Operation Santa is currently going on, and there is a giving tree at Jay's Market. The firefighters want to ensure that families that need assistance during the holidays are taken care of.
- The holiday engine is making rounds on Fridays, Saturdays, and Sundays. Lieutenant Fleming is leading this project, and it has been a big hit with the community.
- I want to say thank you to the community members and my wife, Rachael, that provided a Thanksgiving meal and desserts to the crews that worked on Thanksgiving.

Strategic Planning Presentation

Chief Culp discussed the progress of the Strategic Plan emphasizing the following:

- Community Survey Results Summary.
- Summary of the District's Strengths, Weaknesses, Opportunities, and Threats.
- Identifying the Strategic Initiatives and Developing our Action Plan; problems we would like to solve and having identified goals that will lead to an outcome.
- Contingency Planning - Continued funding and evaluate funding sources.
- Implementing the Plan.

UNFINISHED BUSINESS:

State Auditor's Office – District's 3-Year Audit (2018-2020)

Secretary Wall reported that the Audit has been finalized and the Audit Reports were published on the State Auditor's website last week.

2022 Draft Budget

Secretary Wall stated that some adjustments are still expected in the draft budget and she would like to present an updated version for approval at the January meeting. The Board concurred.

Chief Culp's annual performance review was moved to the end of the meeting.

NEW BUSINESS:

Resolution 2021-8 Declaration of Obsolete Equipment

Chief Culp briefed the Board on the list of obsolete equipment and stated that many of the items are expired and of no value to the District. Chief Culp discussed using an on-line Auction to dispose of some of these items.

On the MOTION of Commissioner Meredith and a second by Commissioner Hansen, the Board approved Resolution 2021-8 Declaration of Obsolete Equipment. MOTION CARRIED

LOA Overtime Procedures

Chief Culp briefed the Board on Letter of Agreement which will change the overtime procedures to a fair and equitable process beginning January 1, 2022. Article 12.3 will be replaced with a mutual agreed upon Policy and Procedure to be implemented by the District.

On the MOTION of Commissioner Meredith and a second by Commissioner Hansen, the Board approved the Letter of Agreement between the District and Local 2878 related to Article 12.3 of the Collective Bargaining Agreement, Overtime Procedures. MOTION CARRIED.

EXECUTIVE SESSION:

At 7:55 p.m. the Board convened into a 20-minute Executive Session to discuss Chief Culp's annual performance review, in accordance with RCW 42.30.110(g); To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 8:05 p.m. Chief Culp joined the Executive Session.

At 8:15 p.m. the Board convened back into the Regular meeting.



King County Fire Protection District No. 27

Chief Culp's Annual Performance Review

Commissioner Meredith stated that the Board will be approving a three-year contract with Chief Culp effective January 1, 2022. A brief discussion on the changes to his contract ensued.

On the Motion of Commissioner Meredith and a second by Commissioner Hansen, the Board approved Chief Culp's three-year Employment Contract. MOTION CARRIED.

OTHER:

Appreciation Banquet – Scheduled for January 29, 2022, at the Blue Heron Golf Course.


Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:25 p.m.

Attest:

Melinda Wall
District Secretary


Melinda Wall



Chairman



Commissioner



Commissioner