

# King County Fire Protection District No. 27

## Minutes

A regular meeting of the Board of Commissioners of King County Fire Protection District No. 27 was held on August 9, 2021. Due to the COVID-19 Pandemic the meeting was held remotely with Online Video and Audio Conferencing.

Chairman Hollis called the meeting to order at 7:02 p.m.

### **Present:**

Chairman Eric Hollis  
Commissioner Lilly Hansen  
Chief Brian Culp  
Secretary Melinda Wall

### **In Attendance:**

Capt. Patrick LeDoux  
FF Dane Brookshear  
George Robertson  
Robert Angrisano

FF Parker McKinnon  
Dave Hart  
Terri Divers

Commissioner Daniel Meredith absent and excused.

### **BUSINESS FROM THE FLOOR:**

#### **Public Comment Period**

Dave Hart commented about the discussions that occurred at the last meeting and conveyed that he was in support of hiring the next firefighter and earmarking funds to deal with the river floating issue. He commented that filling a Deputy Chief position should wait until 2022, after review of the budget.

FF Parker McKinnon stated that he would be representing the Local as the Vice President and looked forward to working with the Board.

#### **APPROVAL OF MINUTES:**

On the Motion of Chairman Hollis and a second by Commissioner Hansen, the Board approved the Minutes of the July 12, 2021, regular meeting. MOTION CARRIED.

#### **WARRANTS:**

The Board reviewed the various vouchers drawn on the Expense fund.

On the Motion of Chairman Hollis and a second by Commissioner Hansen, the Board approved the following expenses: Vouchers No. 23622-23656 totaling \$93,035.33; Payroll and EFT Transactions totaling \$137,279.33. MOTION CARRIED.

#### **FINANCIAL REPORTS:**

The Board reviewed the budgets and financial statements. Secretary Wall stated that she would provide updated budgets to the Commissioners once the tax revenue reports were received by the County.

#### **CORRESPONDENCE:**

#### **MEETING ROOM USE:**

In-person commissioner meetings and opening up the South meeting room for outside groups was discussed. Chief Culp discussed the technical side of setting up cameras for video conferencing as well. Secretary Wall suggested a review of the current covid guidelines from the state prior to opening up the meeting room to the public.

#### **CHIEF'S REPORT**

##### **Alarms :**

For July 2021, the District responded to 72 Aid calls, 14 Medic calls, 15 Fire Calls, and 11 Service calls for 112 total calls. The year-to-date total is 555 calls compared to 428 calls in 2020. For July 2021, it was our highest amount of calls in a month.

Turn-out Times: July 2021 – The turnout time standard was achieved on 75 of 104 calls which was 72.1%. The 90% turnout time was 2:02.



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### Volunteer Firefighters / E Shift Program:

- Some of the E-Shifters have moved to other shifts, and our 2021 recruits are now on the schedule.
- During July, Captain LeDoux and I held Wednesday Night Drills to get some volunteers caught up on skills. Some volunteers have been taken off shift because they are behind on skills due to their regular job commitments. We hope to have them back on shift soon.
- The 2021 Recruits will be going to the Fire Training Academy on August 22 for their live burn training.

### Career Staff:

- Congratulations to Probationary Firefighter Patterson on the completion of his probationary book.
- Firefighter Lindberg recently went on a wildland deployment with Duvall to Eastern Washington. It was an excellent experience for him to obtain some wildland experience. We have Firefighter Dumas, Fleming, and Lindberg that can deploy with either Duvall or Eastside Fire if there is an opening.
- I want to thank Lieutenant Fleming and his daughter Jenna for helping out at the Fall City National Night Out event held on August 1.

### Equipment Purchase:

- The Extrication Equipment delivered will be placed on the Engine after each crew has trained with it. This equipment will far exceed our current equipment if an extrication situation were to occur.
- We have taken delivery of all Swiftwater equipment, and it has been placed on the trucks.

### Station Projects:

- The new bunkroom is completed, except for the fire alarm horn, and I want to thank all of the crews for helping set it up.
- I also want to thank all of the crews for helping to clean up the station for our open house.

### Aid-Car

- I have met with a vendor and passed on some sample specs to the committee that will meet to review. Our goal is to have some final specs within the next month.

### 75th Anniversary

- I want to thank the membership, commission, past members, and the community for the very successful 75<sup>th</sup> Anniversary Open House held on July 31. A very special thank you to Melinda for all of the hard work to make it happen.

### Strategic Planning

- I am in the process of setting up information to be able to present to the commission, membership, and community on starting our strategic planning process. The focus will be on our future as a District in looking at funding opportunities, training our volunteers and career members, and setting the stage for the professional development of our personnel, to name a few items. Our goal is to have a finished plan within the next 3-6 months.

### COVID-19

- On July 1, 2021, the state opened back up after having restrictions for over a year due to COVID-19. Within the month that the state opened up, we have had an upswing of COVID-19 cases due to the Delta Variant. The King County Fire Chiefs Association and King County Public Health have put out new guidelines about wearing masks again, exposures, and if someone has symptoms even if they are vaccinated. One of our personnel has tested positive and has symptoms and is in isolation. Several other partner agencies have also had an increase in cases, and as a service provider, we have to evaluate all options to keep our members safe.

Chief Culp also stated that a proclamation requiring mandatory vaccination came out today from the Governor's office and we will need to review what implications this will have on the Department. He



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further discussed the District's current testing protocol and provided some statistical information on the increase of COVID-19 cases and hospitalizations in our region.

Commissioner Hansen thanked Chief Culp and Secretary Wall for the work that went into making the 75<sup>th</sup> Anniversary celebration very successful, she was pleased to see how well attended it was by staff and community members. Chairman Hollis agreed, he thought it was well organized and a lot of people had a good time. He thanked everyone who did their part in making it a successful celebration.

### UNFINISHED BUSINESS:

#### **Strategic Planning**

Chief Culp stated that the initial planning will need to occur, deciding how we will reach out to each of our stakeholder groups, Membership, Commissioners, Community, by utilizing surveys through our website or Facebook page. We will ask for input on how we are doing and areas of improvement and then develop a list of items to prioritize and work on.

#### **Operational Changes - Deputy Chief Position Secretary Wall's Annual Performance Review**

#### **Executive Session:**

The Board convened into a 30-minute Executive Session with Chief Culp at 7:40 p.m. to discuss the Deputy Chief Agreement and Secretary Wall's Annual Performance Review in accordance with RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; and

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings and discussions relating to the interpretation or application of a labor agreement.

Chairman Hollis stated that the Board would not be taking any action on these items tonight after the Executive Session.

At 8:10 p.m. the Board convened back into the regular meeting. Chairman Hollis stated that a special meeting would be scheduled next week tentative on Commissioner Meredith's availability.

### NEW BUSINESS:

#### OTHER:

#### Adjournment:

With no further business to discuss the meeting was adjourned by Chairman Hollis at 8:15 p.m.

Attest:

Melinda Wall  
District Secretary

Melinda Wall

[Signature]  
Chairman

[Signature]  
Commissioner

[Signature]  
Commissioner